

**CONTRACT DOCUMENTS**

**CITY OF LINCOLN, NEBRASKA,  
LANCASTER COUNTY,  
LINCOLN - LANCASTER COUNTY  
PUBLIC BUILDING COMMISSION**

**ANNUAL REQUIREMENTS  
FOR  
RECYCLABLE COLLECTION SERVICES  
BID NO. 13-304**

**Midlands Recycling, LLC  
440 J Street  
Lincoln, NE 68508  
402-476-8502**

**CITY OF LINCOLN-LANCASTER COUNTY, NEBRASKA and  
LINCOLN-LANCASTER COUNTY PUBLIC BUILDING COMMISSION  
CONTRACT AGREEMENT**

THIS CONTRACT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2013, by and between **Midlands Recycling, LLC, 440 J. Street, Lincoln, NE 68508**, hereinafter called "Contractor", and the City of Lincoln, Nebraska, a municipal corporation, and the County of Lancaster, Nebraska, a political subdivision of the State of Nebraska, and the Lincoln-Lancaster County Public Building Commission hereinafter called the "Owners".

WHEREAS, the Owners have caused to be prepared, in accordance with law, Specifications, Plans, and other Contract Documents for the Work herein described, and has approved and adopted said documents and has caused to be published an advertisement for and in connection with said Work, to-wit:

For providing **Recyclable Collection Services, Bid No. 13-304** and,

WHEREAS, the Contractor, in response to such advertisement, has submitted to the Owners, in the manner and at the time specified, a sealed Proposal/Supplier Response in accordance with the terms of said advertisement; and,

WHEREAS, the Owners, in the manner prescribed by law has publicly opened, read aloud, examined, and canvassed the Proposals/Supplier Responses submitted in response to such advertisement, and as a result of such canvass has determined and declared the Contractor to be the lowest responsible bidder for the said Work for the sum or sums named in the Contractor's Proposal/Supplier Responses, a copy thereof being attached to and made a part of this Contract;

NOW, THEREFORE, in consideration of the sums to be paid to the Contractor and the mutual covenants herein contained, the Contractor and the Owners have agreed and hereby agree as follows:

1. The Contractor agrees to (a) furnish all tools, equipment, supplies, superintendence, transportation, and other accessories, services, and facilities; (b) furnish all materials, supplies, and equipment specified to be incorporated into and form a permanent part of the complete work; (c) provide and perform all necessary labor in a substantial and workmanlike manner and in accordance with the provisions of the Contract Documents; and (d) execute and complete all Work included in and covered by the Owners' award of this Contract to the Contractor, such award being based on the acceptance by the Owner of the Contractor's Proposal, or part thereof, as follows:

**Agreement to the Line Items in Packages 9 through 14 of Contractor's Proposal and Attachment A.**

2. The Owners agree to pay to the Contractor for the performance of the Work embraced in this Contract, the Contractor agrees to accept as full compensation therefore, the following sums and prices for all Work covered by and included in the Contract award and designated above, payment thereof to be made in the manner provided by the Owners:

**The Owners will pay for products/service, according to the Line Item pricing as listed in Contractors Proposal/Supplier Response and Attachment A, a copy thereof being attached to and made a part of this Contract. The Owners shall receive service according to the bid documents for the duration of the contract.**

3. Equal Employment Opportunity. In connection with the carrying out of this project, the contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, ancestry, disability, age or marital status. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, ancestry, disability, age or marital status. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other compensation; and selection for training, including apprenticeship.
4. E-Verify. In accordance with Neb. Rev. Stat. 4-108 through 4-114, the contractor agrees to register with and use a federal immigration verification system, to determine the work eligibility status of new employees performing services within the state of Nebraska. A federal immigration verification system means the electronic verification of the work authorization program of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. 1324 a, otherwise known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee pursuant to the Immigration Reform and Control Act of 1986. The Contractor shall not discriminate against any employee or applicant for employment to be employed in the performance of this section pursuant to the requirements of state law and 8 U.S.C.A 1324b. The contractor shall require any subcontractor to comply with the provisions of this section.
5. Termination. This Contract may be terminated by the following:
  - 5.1) Termination for Convenience. Either party may terminate this Contract upon thirty (30) days written notice to the other party for any reason without penalty.
  - 5.2) Termination for Cause. The Owners may terminate the Contract for cause if the Contractor:
    - 5.2.1) Refuses or fails to supply the proper labor, materials and equipment necessary to provide services and/or commodities.
    - 5.2.2) Disregards Federal, State or local laws, ordinances, regulations, resolutions or orders.
    - 5.2.3) Otherwise commits a substantial breach or default of any provision of the Contract Document. In the event of a substantial breach or default the Owners will provide the Contractor written notice of said breach or default and allow the Contractor ten (10) days from the date of the written notice to cure such breach or default. If said breach or default is not cured within ten (10) days from the date of notice, then the contract shall terminate.
6. Independent Contractor. It is the express intent of the parties that this contract shall not create an employer-employee relationship. Employees of the Contractor shall not be deemed to be employees of the Owners and employees of the Owners shall not be deemed to be employees of the Contractor. The Contractor and the Owners shall be responsible to their respective employees for all salary and benefits. Neither the Contractor's employees nor the Owners' employees shall be entitled to any salary, wages, or benefits from the other party, including but not limited to overtime, vacation, retirement benefits, workers' compensation, sick leave or injury leave. Contractor shall also be responsible for maintaining workers' compensation insurance, unemployment insurance for its employees, and for payment of all federal, state, local and any other payroll taxes with respect to its employees' compensation.
7. Owner Inclusion. It is understood and agreed by all parties that "Owner/s" shall include the City of Lincoln, Lancaster County, Nebraska and Lincoln-Lancaster County Public Building Commission. Whenever in the Contract documents, including the instructions to bidders, specifications, insurance requirements, bonds, and terms and conditions or any other documents which are a part of the Contract, a singular entity is referenced (i.e., "the City" or "the County" or "Building Commission") it shall mean the "Owners" encompassing the City of Lincoln, Lancaster County and Lincoln-Lancaster County Building Commission.

8. Contract Term. This Contract shall be effective upon execution by all parties. The term of the Contract shall be a four (4) year term for the period of February 1, 2014 through January 31, 2017 with the option to renew for one (1) additional four (4) year period.
9. The Contract Documents comprise the Contract, and consist of the following:
1. Contract Agreement
  2. Accepted Proposal/Response
  3. Attachment A
  4. Attachments 1 - 9
  5. Addendums 1 - 6
  6. Special Provisions
  7. Specifications
  8. Instructions to Bidders
  9. Insurance Requirements
  10. Sales Tax Exemption Form 13

These Contract Agreements, together with the other Contract Documents herein above mentioned, form this Contract, and they are as fully a part of the Contract as if hereto attached or herein repeated.

The Contractor and the Owners hereby agree that all the terms and conditions of this Contract shall be binding upon themselves, and their heirs, administrators, executors, legal and personal representatives, successors, and assigns.

IN WITNESS WHEREOF, the Contractor and the Owners do hereby execute this contract.

**EXECUTION BY THE CITY OF LINCOLN, NEBRASKA**

ATTEST:

CITY OF LINCOLN, NEBRASKA

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

Approved by Resolution No. \_\_\_\_\_

dated \_\_\_\_\_

**LINCOLN-LANCASTER COUNTY PUBLIC BUILDING COMMISSION**

Attest:

\_\_\_\_\_  
Public Building Commission Attorney

\_\_\_\_\_  
Chairperson, Public Building Commission

dated \_\_\_\_\_



**EXECUTION BY LANCASTER COUNTY, NEBRASKA**

Contract Approved as to Form:

The Board of County Commissioners of  
Lancaster, Nebraska

\_\_\_\_\_  
County Law

\_\_\_\_\_  
dated \_\_\_\_\_

**EXECUTION BY CONTRACTOR**

IF A CORPORATION:

ATTEST:

\_\_\_\_\_  
Secretary (SEAL)

MIDLANDS RECYCLING  
Name of Corporation

440 J ST.  
(Address)

By: MICAH J. PALMER  
Duly Authorized Official

V.P.  
Legal Title of Official

IF OTHER TYPE OF ORGANIZATION:

MIDLANDS RECYCLING LLC  
Name of Organization

LLC  
Type of Organization

440 J. ST. LINCOLN, NE.  
(Address)

By: MICAH PALMER  
Member

By: \_\_\_\_\_  
Member

IF AN INDIVIDUAL:

MICAH J. PALMER  
Name

440 J. ST.  
Address

Micah J. Palmer  
Signature

## Attachment A

**The following information, in addition to all of the information in the Vendor Response, shall become part of the contract for Recycling Services:**

- 1) City, County and Public Building Commission facilities will not have a collection service charge if recyclables are source separated.
- 2) Vendor agrees that separate containers would be provided for office paper, cardboard, newspaper, aluminum cans, tin cans, glass bottles and jars and mixed paper (junk mail, magazines, phone directories, books, paperboard packaging). The Vendor would provide 95 gallon carts to collect the source separated recyclables and the containers will have decals indicating the type of material that goes in the container. If a facility does not have space for all the source separated 95 gallon carts they can place the source separated materials in clear plastic bags and there would not be any additional fees to collect or process the material.
- 3) If facilities comingle recyclables there would be a charge of \$10/month per 95 gallon container containing the co-mingled recyclables and \$7/month /95 gallon container for each additional container with comingled recyclables.
  - A) If source separated recycling containers have contamination greater than 10% there will be charges for sorting the material.
- 4) Facilities with containers with source separated commodities and one or two with mixed recyclables would only have the fee assessed on the mixed recyclable containers.
- 5) The cost to service a two cubic yard single stream container is \$35/month.
- 6) Midland Recycling will share revenue for recyclables collected for source separated recyclables.
- 7) Special events such as Household Hazardous Waste collections, Swim meets at Woods Pool and the 4<sup>th</sup> of July celebration will have charges for placing recycling collection equipment. The cost is \$35 for a 2 or 4 cubic yard container; or \$150 for a straight truck for source separated recyclables. There would also be \$30/ton processing fee if plastic bags are used in the collection of recyclables.
  - A) The City reserves the right to contract with sponsors to provide funding for recycling services at these special events. Sponsor logos or promotional banners and signs will be allowed to be posted on Vendor equipment during the event.
- 8) Extra fees may be charged for coming inside buildings and collecting recyclables when the containers are not right inside a dock or back door. Fee rates shall vary based on the number of containers and the distance to travel between the pick up point and the container storage area.
  - A) The monthly fee for serving the Bennet Martin Library is \$100/month.
  - B) The monthly fee for serving the Pioneer Park Nature Center is \$30/month.
- 9) Facilities with small amounts of cardboard can flatten the cardboard and stack next to 95 gallon recycling carts. There will be no reimbursement for this cardboard.

# City of Lincoln/Lancaster County (Lincoln Purchasing) Supplier Response

Bid Information		Contact Information		Ship to Information
Bid Creator	Robert Walla Asst. Purchasing Agent	Address	Asst. Purchasing Agent 440 S. 8th St. Lincoln, NE 68508	Address
Email	rwalla@lincoln.ne.gov	Contact	Robert Walla Purchasing	Contact
Phone	1 (402) 441-8309	Department		Department
Fax	1 (402) 441-6513	Building	Suite 200	Building
Bid Number	13-304 Addendum 6	Floor/Room		Floor/Room
Title	Waste and Recyclable Collection Services	Telephone	(402) 441-8309	Telephone
Bid Type	RFP	Fax	(402) 441-6513	Fax
Issue Date	10/05/2013	Email	rwalla@lincoln.ne.gov	Email
Close Date	11/1/2013 12:00:00 PM CT			
Need by Date				

## Supplier Information

Company Midlands Recycling, LLC  
Address 440 J Street  
  
Lincoln, NE 68508  
Contact Kelsey Palmer  
Department  
Building  
Floor/Room  
Telephone 1 (402) 476-8502  
Fax 1 (402) 476-8529  
Email kelsey@shredding-solutions.com  
Submitted 11/1/2013 10:42:24 AM CT  
Total \$0.00

Signature \_\_\_\_\_

## Supplier Notes

Attachment #2 shows the PPI index for payment reference.

## Bid Notes

## Bid Activities

## Bid Messages

Please review the following and respond where necessary

#	Name	Note	Response
1	Insurance Requirements	I acknowledge reading and understanding the Insurance Requirements.	Yes
2	Specifications	I acknowledge reading and understanding the specifications.	Yes
3	Electronic Signature	Please check here for your electronic signature.	Yes
4	Instructions to Proposers	I acknowledge reading and understanding the Instructions to Proposers.	Yes
5	Renewal is an Option	Contract Extension Renewal is an option.	Yes
6	Contact	Name of person submitting this bid:	Micah Palmer
7	References	I have attached three References to the Response Attachment section of this proposal on company letterhead. Each reference must include the company, contact name, address, phone number and number of years providing service for them.	Yes
8	Health Department License	I have attached the company's current license certificate issued by the Health Department as outlined in section 2 of the Specifications.	Yes
9	No Pickup Material List	I have completed the list of materials that cannot be picked-up for disposal at the price listed in the line items. List is to be typed on company letterhead and attached to the Response Attachments section of the Ebid. YES or NO (A NO answer assumes that you will collect all items)	Yes
10	Payment Requirements	I understand that all invoicing will be directed to various agencies according to Attachment 9.	Yes
11	Container Pricing	I have read and understand that the Per Container pricing listed in the Line Items of the ebid include all lease costs, maintenance costs, servicing costs, fuel, labor, overhead and any other expenses.	Yes
12	Subcontractors	My company intends to use a subcontractor/s for service in the district/s I am bidding on. YES or NO  If YES - Include the information being requested in Section 9 of the Specifications. This information should be typed on company letterhead and attached to the Response Attachments section of the ebid.  If NO - You intend to do all work listed in the specifications for the district/s you have submitted a price on.	yes
13	Outline for Collection	I have typed and included the company outline for the collection and separation of recyclables as required in Section 3.4 of the Specifications.	Yes
14	Red Letter Notes in Specification	Each section of the Specification that is written in Red indicates an attachment that is to be included in the Response Attachment section of the Ebid response.	(No Response Required)
15	Recycling Processing Center	Where is your Recycling Processing Center located if you are bidding recycling services.  I have attached the Processing Center permit in the Response Attachment section as required in section 7.4.1 of the Specifications. YES or NO  If you are not bidding recycling, please indicate so in the	440 J St. Lincoln, Ne

response box.

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|----|-----------------------------|--|-----|
| 16 | Recycling Revenue           | Will your company pay the city for income recieved from the sale of recyclable materials? YES or NO<br>If YES, please follow the instructions as shown in section 7.5 of the Specifications.   | Yes |
| 17 | Agreement to Addendum No. 1 | Respondent hereby certifies that the change set forth in this addendum has been incorporated in their proposal and is part of their bid. <br>Reason: Additional Line Items have been added for recycling and combined services.  | Yes |
| 18 | Agreement to Addendum No. 2 | Respondent hereby certifies that the change set forth in this addendum has been incorporated in their proposal and is part of their bid. <br>Reason: See Bid Attachments section for Addendum information. Do not submit your bid until Addendum 3 has been issued on or before October 17th. Line Items will be changing on Addendum 3. | Yes |
| 19 | Agreement to Addendum No. 3 | Respondent hereby certifies that the change set forth in this addendum has been incorporated in their proposal and is part of their bid. <br>Reason: See Bid Attachments section for Addendum information.   | Yes |
| 20 | Agreement to Addendum No. 4 | Respondent hereby certifies that the change set forth in this addendum has been incorporated in their proposal and is part of their bid. <br>Reason: See Bid Attachments section for Addendum information.   | Yes |
| 21 | Agreement to Addendum No. 5 | Respondent hereby certifies that the change set forth in this addendum has been incorporated in their proposal and is part of their bid.<br>Reason: See Bid Attachments section for Addendum information.  | Yes |
| 22 | Agreement to Addendum No. 6 | Respondent hereby certifies that the change set forth in this addendum has been incorporated in their proposal and is part of their bid.<br>Reason:<b> Settings have been changed to allow Response Attachments. Sorry for the error.  | Yes |

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7.6 1 EA 20 Yard Roll-Off Container - NON CONSTRUCTION MATERIALS

Item Notes: Payment for waste collection services shall be based on a per container rate and includes container lease cost, container maintenance costs, servicing costs, fuel, labor, overhead and all other expenses.

Supplier  
Notes:

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7.7 1 EA 30 Yard Roll-Off Container - NON CONSTRUCTION MATERIALS

Item Notes: Payment for waste collection services shall be based on a per container rate and includes container lease cost, container maintenance costs, servicing costs, fuel, labor, overhead and all other expenses.

Supplier  
Notes:

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8 12 Months Havelock Business District Monthly Service<br>Only bid using per month rate No Bid

Item Notes:

Supplier Notes:

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9 1 PKG DOWNTOWN DISTRICT<BR>RECYCLE HAULING AND PROCESSING! \$0.00

Item Notes:

Supplier Notes:

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Package Line Items: You are not required to respond to all lines in the package

#	Qty	UOM	Description	Response
9.1	12	EA	RECYCLE Hauling and Processing - City/County Building BID PER MONTH COST FOR THIS LOCATION!	0.00

Supplier  
Notes:

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9.2	12	EA	RECYCLE Hauling and Processing - Hall Of Justice BID PER MONTH COST FOR THIS LOCATION!	0.00
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Supplier  
Notes:

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9.3	12	EA	RECYCLE Hauling and Processing - Court House Plaza / 633 Building BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
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Supplier  
Notes:

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9.4	12	EA	RECYCLE Hauling and Processing - K Street Complex Price to include Records Management, Purchasing and NW Dock BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
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Supplier  
Notes:

9.5	12	EA	RECYCLE Hauling and Processing - Information Services Bldg  Price includes South Dock and Aging Partners  BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
Supplier Notes:				
9.6	12	EA	RECYCLE Hauling and Processing - Old City Hall  BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
Supplier Notes:				
9.7	12	EA	RECYCLE Hauling and Processing - Fire Department - 1801 Q Street  BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
Supplier Notes:				
9.8	12	EA	RECYCLE Hauling and Processing - Fire Department - 2nd & N Street  BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
Supplier Notes:				
9.9	12	EA	RECYCLE Hauling and Processing - Police Garage  BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
Supplier Notes:				
9.10	12	EA	RECYCLE Hauling and Processing - Star Tran  BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
Supplier Notes:				
9.11	12	EA	RECYCLE Hauling and Processing - Downtown Senior Center  BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
Supplier Notes:				
9.12	12	EA	RECYCLE Hauling and Processing - Bennet Martin Library  BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
Supplier Notes:				
9.13	12	EA	RECYCLE Hauling and Processing - Haymarket Parking Garage  BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
Supplier Notes:				

9.15	12	EA	RECYCLE Hauling and Processing - Muny Building  BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
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Supplier  
Notes:

9.17	12	EA	RECYCLE Hauling and Processing - F Street Rec Center  BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
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Supplier  
Notes:

10	1	PKG	NORTHWEST 1 DISTRICT  RECYCLE HAULING AND PROCESSING ONLY!	\$0.00
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Item Notes:

Supplier Notes:

Package Line Items: You are not required to respond to all lines in the package

#	Qty	UOM	Description	Response
10.3	12	EA	RECYCLE Hauling and Processing - Theresa St. WW Plant (Various Buildings)  BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00

Supplier  
Notes:

10.7	12	EA	RECYCLE Hauling and Processing - Lincoln Water System  BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
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Supplier  
Notes:

10.8	12	EA	RECYCLE Hauling and Processing - Municipal Service Center (901 - 949 Bond Street)  Price is for pickup at all locations listed below and on Spreadsheet.  BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
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Item Notes: Experian & Engineering Services, Sign Shop and Fire Training, Maintenance and Parks, Fleet Maintenance, Fire Maintenance, Carpentry, Fire Training Center, Radio Shop

Supplier  
Notes:

10.10	12	EA	RECYCLE Hauling and Processing - Fire Dept. (1440 Adams St.)  BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
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Supplier  
Notes:

10.11	12	EA	RECYCLE Hauling and Processing - Easley Library  BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
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Supplier  
Notes:



12	EA	RECYCLE Hauling and Processing - LPD Service Sub Station 	0.00
10.12		BID PER MONTH PICKUP COST FOR THIS LOCATION!	

Supplier  
Notes:

12	EA	RECYCLE Hauling and Processing - County Extension 	0.00
10.13		BID PER MONTH PICKUP COST FOR THIS LOCATION!	

Supplier  
Notes:

12	EA	RECYCLE Hauling and Processing - County Engineer Admin Bldg 	0.00
10.14		BID PER MONTH PICKUP COST FOR THIS LOCATION!	

Supplier  
Notes:

12	EA	RECYCLE Hauling and Processing - County Engineer Shop Bldg 	0.00
10.15		BID PER MONTH PICKUP COST FOR THIS LOCATION!	

Supplier  
Notes:

11	1	PKG	NORTHWEST 2 DISTRICT  RECYCLE HAULING AND PROCESSING ONLY!	\$0.00
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Item Notes:

Supplier Notes:

Package Line Items: You are not required to respond to all lines in the package

#	Qty	UOM	Description	Response
11.2	12	EA	RECYCLE Hauling and Processing - NEW County Jail (3801 SW O Street) 	0.00
			BID PER MONTH PICKUP COST FOR THIS LOCATION!	

Supplier  
Notes:

12	EA	RECYCLE Hauling and Processing - Fire Dept. 14(5435 NW 1st) 	0.00
11.10		BID PER MONTH PICKUP COST FOR THIS LOCATION!	

Supplier  
Notes:

7	EA	RECYCLE Hauling and Processing - Highlands Golf Course Mntnce Shop 	0.00
11.11		April 1 - October 31  BID PER MONTH PICKUP COST FOR THIS LOCATION!	

Supplier  
Notes:

5	EA	RECYCLE Hauling and Processing - Highlands Golf Course Maintenance Shop November 1 - March 31 BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
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Supplier  
Notes:

12	1	PKG	NORTHEAST DISTRICT RECYCLE HAULING AND PROCESSING ONLY!	\$0.00
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Item Notes:

Supplier Notes:

Package Line Items: You are not required to respond to all lines in the package

#	Qty	UOM	Description	Response
12.2	12	EA	RECYCLE Hauling and Processing - Health Dept. Building BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00

Supplier  
Notes:

12.7	12	EA	RECYCLE Hauling and Processing - Fire Dept. (1545 N. 33rd) BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
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Supplier  
Notes:

12.8	12	EA	RECYCLE Hauling and Processing - Fire Dept. (901 N. Cotner) BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
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Supplier  
Notes:

12.9	12	EA	RECYCLE Hauling and Processing - Fire Dept. (3640 Touzalin Ave.) BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
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Supplier  
Notes:

12.10	12	EA	RECYCLE Hauling and Processing - Fire Dept. (1345 S. Cotner) BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
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Supplier  
Notes:

12.12	12	EA	RECYCLE Hauling and Processing - Anderson Library BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
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Supplier  
Notes:

12.13	12	EA	RECYCLE Hauling and Processing - Motor Vehicle Dept. (625 N. 46th St.) BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
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Supplier

Notes:

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12	EA	RECYCLE Hauling and Processing - Election Commission 	0.00
12.14		BID PER MONTH PICKUP COST FOR THIS LOCATION!	

Supplier  
Notes:

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7	EA	RECYCLE Hauling and Processing - Woods Pool and Ball Field (95 gal. Container) 	0.00
12.46		April 1 - August 31 	
		BID PER MONTH PICKUP COST FOR THIS LOCATION!	

Supplier  
Notes:

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7	EA	RECYCLE Hauling and Processing - Mahoney Golf Clubhouse 	0.00
12.52		April 1 - October 31 	
		BID PER MONTH PICKUP COST FOR THIS LOCATION!	

Supplier  
Notes:

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7	EA	RECYCLE Hauling and Processing - Mahoney Golf Maintenance 	0.00
12.53		April 1 - October 31 	
		BID PER MONTH PICKUP COST FOR THIS LOCATION!	

Supplier  
Notes:

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7	EA	RECYCLE Hauling and Processing - Easterday Rec Center 	0.00
12.57		April 1 - October 31 	
		BID PER MONTH PICKUP COST FOR THIS LOCATION!	

Supplier  
Notes:

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5	EA	RECYCLE Hauling and Processing - Mahoney Golf Clubhouse  	0.00
12.81		November 1 - March 31 	
		BID PER MONTH PICKUP COST FOR THIS LOCATION!	

Supplier  
Notes:

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5	EA	RECYCLE Hauling and Processing - Mahoney Golf Maintenance  	0.00
12.82		November 1 - March 31 	
		BID PER MONTH PICKUP COST FOR THIS LOCATION!	

Supplier  
Notes:

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5	EA	RECYCLE Hauling and Processing - Easterday Rec Center  	0.00
12.86		November 1 - March 31 	
		BID PER MONTH PICKUP COST FOR THIS LOCATION!	

Supplier  
Notes:

12	EA	REFUSE HAULING AND PROCESSING ONLY! 	0.00
12.87		Solid Waste Operations - 6001 Bluff Road 	
		BID PER MONTH PICKUP COST FOR THIS LOCATION	

Supplier  
Notes:

12	EA	REFUSE HAULING AND PROCESSING ONLY! 	0.00
12.88		Solid Waste Operations - 5101 N. 48th Street 	
		BID PER MONTH COST FOR THIS LOCATION	

Supplier  
Notes:

12	EA	REFUSE HAULING AND PROCESSING ONLY! 	0.00
12.89		NE Treatment Plant(7000 N. 70th) 	
		ONLY BID PER MONTH COST.	

Supplier  
Notes:

13	1	PKG	SOUTHWEST DISTRICT 	\$0.00
			RECYCLE HAULING AND PROCESSING ONLY!	

Item Notes:

Supplier Notes:

Package Line Items: You are not required to respond to all lines in the package

#	Qty	UOM	Description	Response
13.1	12	EA	RECYCLE Hauling and Processing - Trabert Hall 	0.00
			BID PER MONTH PICKUP COST FOR THIS LOCATION!	

Supplier  
Notes:

13.2	12	EA	RECYCLE Hauling and Processing - Fire Dept. (2760 So. 17th St.) 	0.00
			BID PER MONTH PICKUP COST FOR THIS LOCATION!	

Supplier  
Notes:

13.3	12	EA	RECYCLE Hauling and Processing - Fire Dept. (1700 S. Coddington Ave.) 	0.00
			BID PER MONTH PICKUP COST FOR THIS LOCATION!	

Supplier  
Notes:

13.6	12	EA	RECYCLE Hauling and Processing - Walt Library 	0.00
			BID PER MONTH PICKUP COST FOR THIS LOCATION!	

Supplier  
Notes:

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13.7	12	EA	RECYCLE Hauling and Processing - Youth Services Center  BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
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Supplier  
Notes:

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12	13.13	EA	RECYCLE Hauling and Processing - Community Mental Health Center  BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
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Supplier  
Notes:

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7	13.19	EA	RECYCLE Hauling and Processing - Pioneers Nature Center   April 1 - October 31 BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
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Supplier  
Notes:

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7	13.26	EA	RECYCLE Hauling and Processing - Pioneers Golf Clubhouse  April 1 - October 31  BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
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Supplier  
Notes:

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7	13.27	EA	RECYCLE Hauling and Processing - Pioneers Golf Maintenance  April 1 - October 31 BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
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Supplier  
Notes:

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5	13.34	EA	RECYCLE Hauling and Processing - Pioneers Nature Center  November 1 - March 31  BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
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Supplier  
Notes:

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5	13.41	EA	RECYCLE Hauling and Processing - Pioneers Golf Clubhouse  November 1 - March 31  BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
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Supplier  
Notes:

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5	13.42	EA	RECYCLE Hauling and Processing - Pioneers Golf Maintenance  November 1 - March 31  BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
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Supplier  
Notes:

14	1	PKG	SOUTHEAST DISTRICT  RECYCLE HAULING AND PROCESSING ONLY!	\$0.00
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Item Notes:

Supplier Notes:

Package Line Items: You are not required to respond to all lines in the package

#	Qty	UOM	Description	Response
14.2	12	EA	RECYCLE Hauling and Processing - Gere Library  BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00

Supplier  
Notes:

14.3	12	EA	RECYCLE Hauling and Processing - Fire Station (5600 S. 27th St.)  BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
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Supplier  
Notes:

14.4	12	EA	RECYCLE Hauling and Processing - Fire Station (5051 So. 48th St.)  BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
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Supplier  
Notes:

14.5	12	EA	RECYCLE Hauling and Processing - Fire Station (2201 So. 84th St.)  BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
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Supplier  
Notes:

14.12	7	EA	RECYCLE Hauling and Processing - Junior Golf & Winfield Court Lot  April 1 - October 31  BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
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Supplier  
Notes:

14.18	5	EA	RECYCLE Hauling and Processing - Star City Shores  April 1 - August 31  BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
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Supplier  
Notes:

14.27	7	EA	RECYCLE Hauling and Processing - Holmes Golf Maintenance  April 1 - October 31  BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
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Supplier  
Notes:

14.39	5	EA	RECYCLE Hauling and Processing - Junior Golf and Winfield          November 1 - March 31          BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
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Supplier  
Notes:

14.52	5	EA	RECYCLE Hauling and Processing - Holmes Lake Golf Maintenance          November 1 - March 31          BID PER MONTH PICKUP COST FOR THIS LOCATION!	0.00
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Supplier  
Notes:

15	1	PKG	DOWNTOWN DISTRICT          WASTE HAULING & RECYCLE HAULING AND PROCESSING!          SINGLE VENDOR FOR BOTH SERVICES	No Bid
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Item Notes:

Supplier Notes:

Package Line Items: You are not required to respond to all lines in the package

#	Qty	UOM	Description	Response
15.2	12	EA	WASTE HAULING & RECYCLE HAULING AND PROCESSING!            SINGLE VENDOR FOR BOTH SERVICES - City/County Building            BID PER MONTH COST FOR THIS LOCATION!	

Supplier  
Notes:

15.3	12	EA	WASTE HAULING & RECYCLE HAULING AND PROCESSING!          SINGLE VENDOR FOR BOTH SERVICES - Hall Of Justice          BID PER MONTH COST FOR THIS LOCATION!
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Supplier  
Notes:

15.4	12	EA	WASTE HAULING & RECYCLE HAULING AND PROCESSING!          SINGLE VENDOR FOR BOTH SERVICES - Court House Plaza / 633 Building          BID PER MONTH PICKUP COST FOR THIS LOCATION!
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Supplier  
Notes:

15.5	12	EA	WASTE HAULING & RECYCLE HAULING AND PROCESSING!          SINGLE VENDOR FOR BOTH SERVICES - K Street Complex          BID PER MONTH PICKUP COST FOR THIS LOCATION!
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Supplier  
Notes:

15.6	12	EA	WASTE HAULING & RECYCLE HAULING AND PROCESSING!          SINGLE VENDOR FOR BOTH SERVICES - Information Services Bldg          BID PER MONTH PICKUP COST FOR THIS LOCATION!
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Supplier

## Attachment A

The following information, in addition to all of the information in the Vendor Response, shall become part of the contract for Recycling Services:

- 1) City, County and Public Building Commission facilities will not have a collection service charge if recyclables are source separated.
- 2) Vendor agrees that separate containers would be provided for office paper, cardboard, newspaper, aluminum cans, tin cans, glass bottles and jars and mixed paper (junk mail, magazines, phone directories, books, paperboard packaging). The Vendor would provide 95 gallon carts to collect the source separated recyclables and the containers will have decals indicating the type of material that goes in the container. If a facility does not have space for all the source separated 95 gallon carts they can place the source separated materials in clear plastic bags and there would not be any additional fees to collect or process the material.
- 3) If facilities comingle recyclables there would be a charge of \$10/month per 95 gallon container containing the co-mingled recyclables and \$7/month /95 gallon container for each additional container with comingled recyclables.
  - A) If source separated recycling containers have contamination greater than 10% there will be charges for sorting the material.
- 4) Facilities with containers with source separated commodities and one or two with mixed recyclables would only have the fee assessed on the mixed recyclable containers.
- 5) The cost to service a two cubic yard single stream container is \$35/month.
- 6) Midland Recycling will share revenue for recyclables collected for source separated recyclables.
- 7) Special events such as Household Hazardous Waste collections, Swim meets at Woods Pool and the 4<sup>th</sup> of July celebration will have charges for placing recycling collection equipment. The cost is \$35 for a 2 or 4 cubic yard container; or \$150 for a straight truck for source separated recyclables. There would also be \$30/ton processing fee if plastic bags are used in the collection of recyclables.
  - A) The City reserves the right to contract with sponsors to provide funding for recycling services at these special events. Sponsor logos or promotional banners and signs will be allowed to be posted on Vendor equipment during the event.
- 8) Extra fees may be charged for coming inside buildings and collecting recyclables when the containers are not right inside a dock or back door. Fee rates shall vary based on the number of containers and the distance to travel between the pick up point and the container storage area.
  - A) The monthly fee for serving the Bennet Martin Library is \$100/month.
  - B) The monthly fee for serving the Pioneer Park Nature Center is \$30/month.
- 9) Facilities with small amounts of cardboard can flatten the cardboard and stack next to 95 gallon recycling carts. There will be no reimbursement for this cardboard.



## Estimated Recycling Collection Costs with New Vendor

24-Dec-13

<b>City</b>	<b>Estimated Annual Cost</b>	<b>County</b>
<u>Parks Department</u>		Election Commission
Muny Building	\$ 120	
Nature Center	\$ 120	
Subtotal	\$ 240	Building Commission
<u>Public Works &amp; Utilities</u>		
MSC	\$ 240	
Solid Waste Bluff Road Landfill	\$ 420	
Solid Waste 48th St. Transfer Station	\$ 120	
Subtotal	\$ 780	
<u>Fire Department</u>		
Station #1	\$ 120	
Station #2	\$ 120	
Station #3	\$ 120	
Station #4	\$ 120	
Station #5	\$ 120	
Station #6	\$ 120	
Station #7	\$ 120	
Station #8	\$ 120	
Station #9	\$ 120	
Station #10	\$ 120	
Station #11	\$ 120	
Station #12	\$ 120	
Station #13	\$ 120	
Subtotal	\$ 1,560	
<u>Libraries</u>		
Bennet Martin	\$ 1,200	
City Total	\$ 3,780	

# PPI PULP&PAPER WEEK

## PRICE WATCH: Recovered Paper - Domestic

October 7, 2013

US\$ per short ton for open market purchases by mills, FOB seller's dock, for delivery this month. (Further specifications below.)

Incorporating Official Board Markets

	Northeast						LA-SF					
	New England	New York	Buffalo	Midwest (Chicago) <sup>1</sup>	Southeast <sup>1</sup>	Southwest <sup>1</sup>	LA	SF	Pacific NW <sup>1</sup>			
MIXED PAPER												
Mixed (2) - OBM*	40-45 (+0)	45-50 (+0)	30-35 (+0)	35-40 (+0)	50-55 (+0)	50-55 (+0)	75-80 (+0)	65-70 (+0)	50-55 (+0)			
BROWN GRADES												
Boxb cutt (4) - OBM*	70-75 (+0)	70-75 (+0)	60-65 (+0)	85-70 (+0)	70-75 (+0)	70-75 (+0)	90-100 (+0)	90-100 (+0)	80-65 (+0)			
QCC (11) - OBM*	110-120 (+0)	110-120 (+0)	110-120 (+0)	90-100 (+0)	115-125 (+0)	105-115 (+0)	130-140 (+0)	120-130 (+0)	105-115 (+0)			
DLK (13) - OBM*		135-145 (+0)	(Northeast)		115-125 (+0)	130-140 (+0)	125-135 (+0)	135-145 (+0)	135-145 (+0)	115-125 (+0)		
GROUNDWOOD												
ONP (6) - OBM* <sup>1</sup>	25-30 (+0)	25-30 (+0)	20-25 (+0)	10-15 (+0)	20-25 (+0)	30-35 (+0)	75-80 (+0)	75-80 (+0)	60-65 (+0)			
ONP (8) - OBM*	60-65 (+0)	60-65 (+0)	50-55 (+0)	50-55 (+0)	55-60 (+0)	55-60 (+0)	80-85 (+0)	80-85 (+0)	70-75 (+0)			
	Northeast						LA-SF <sup>3</sup>					
OMG (10)		75-80 (+0)		75-80 (+0)	85-90 (+0)	85-90 (+0)	85-95 (+0)		90-95 (+0)			
CGS (44)		75-80 (+0)		80-85 (+0)	90-95 (+0)	90-95 (+0)	85-95 (+0)		90-95 (+0)			
WBN (24)		240-250 (+5)		220-230 (+0)	225-235 (+0)	225-235 (+5)	225-235 (+0)		210-220 (+0)			
HIGH GRADES												
SOP (37)		145-155 (+0)		120-125 (+0)	120-130 (+0)	125-135 (+0)	145-155 (+0)		125-135 (+0)			
CBS (43)		145-155 (+0)		115-120 (-5)	120-130 (+0)	125-135 (-5)	145-155 (+0)		125-135 (-5)			
SBS heavy print (45)		160-170 (+0)		130-140 (+0)	135-145 (+0)		160-170 (+0)					
SWL (40)		255-265 (+0)		200-210 (+0)	205-215 (+0)	215-225 (+0)	225-235 (+0)		200-210 (+5)			
MVL (41) <sup>2</sup>		255-265 (+0)		200-210 (+0)	205-215 (+0)	215-225 (+0)	225-235 (+0)		200-210 (+5)			
SBS light print (45)		225-230 (+0)		195-205 (+0)	200-210 (-5)	210-220 (+0)	215-225 (+0)					
PULP SUBS												
SBS unprinted (47)		300-310 (+20)		270-280 (+0)	280-290 (+0)	270-280 (+0)	275-285 (+0)					
HWS (30)		310-320 (+20)		270-280 (+0)	295-305 (+0)	300-310 (+0)	295-305 (+0)					
HWEC (31)		340-350 (+20)		300-310 (+10)	310-320 (+0)	315-325 (+0)	320-330 (+0)		295-305 (+0)			

### \* OBM PRICES

Prices for grades designated "OBM" are a continuation of the prices originally published in Official Board Markets ("OBM", "The Yellow Sheet") and are reported on the same basis as published historically in OBM. See [www.risi.com/RCPmethodology](http://www.risi.com/RCPmethodology) for a complete description of what has and has not changed about OBM prices. (Price not marked \* are consistent with prices published historically in P&PW.)

### SPECIFICATIONS

Prices represent open market board and paper mill purchases agreed to for delivery in the indicated month. Contractually indexed transactions are excluded. Specifications: baled; full-truckload quantities; exclusive of delivery charges, premium or distress lots, and of all subsequent charges for packing, handling, destination considerations, or other special charges. Grades and preparation requirements are as defined in the current ISRI Scrap Specifications Circular.

### NOTES

1. Because of low mill buying volume, as of Jan 2013, the ONP(6) price is determined by a formula based on ONP (8) prices. See details at [www.risi.com/RCPmethodology](http://www.risi.com/RCPmethodology). ONP(6) prices will be discontinued Dec 31, 2013.
2. Preconsumer.
3. The price on the low end of the range is for the Bay Area and the price at the top end of the range is for the Los Angeles area.
4. As of Oct 2012, these region names were changed from a city to a region (e.g. "Chicago" to "Midwest"). This is a change in title, not in methodology. All references to the new names (e.g. "Midwest") as they apply to each price series above are consistent with the legacy names (e.g. "Chicago").

### DISCLAIMER

While the information contained in this report has been obtained from sources believed to be reliable, RISI does not warrant or guarantee the accuracy and completeness of the information. All prices are best estimates of prices, and are composite prices as opposed to median or average prices.



Lincoln-Lancaster County Health Department  
Environmental Public Health Division  
3140 N Street - Lincoln, NE 68510-1514  
(402) 441-6280

SCANNED

**PERMIT RENEWAL APPLICATION**  
**RECYCLING PROCESS CENTER OPERATION**  
Permit No. HRCYL0059  
For Period 8/1/2013 - 7/31/2014

**PLEASE REVIEW** this application. **Write in any missing or incorrect information in the boxed area below.** If there are any questions about the permit or fees, contact Ralph Martin, P.G., CHMM, at (402) 441-8640 or [rmartin@lincoln.ne.gov](mailto:rmartin@lincoln.ne.gov).

**PLEASE RETURN** this application, with payment of \$205.00, on or before **July 31, 2013**.

Permits not renewed on or before July 31, 2013 will increase to \$59.85

Permits not renewed on or before August 30, 2013 will increase to \$75.15.

Firm Name:		Business Owner:	
Name	MIDLANDS RECYCLING LLC	Name	PALMER PROPERTIES LLC
Address	4400 J ST 440 J ST LINCOLN, NE 68508	Address	3121 W ELGIN ST LINCOLN, NE 68522
Phone	402-476-8502	Phone	402-474-6814
FAX		FAX	
Email		Email	

**Permit Fees / Occupation Tax:**

	Fee Amount	Payments Total	Refunds Total	Fee Balance
Occupation Tax (Salvage & Compt	\$160.00	\$0.00	\$0.00	\$160.00
Permit for Recycling Processing C	\$45.00	\$0.00	\$0.00	\$45.00
Total Amount Due				\$205.00

**Please Make Checks Payable to LLCHD**

**Electronic Funds Transfer Notification:** When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. When we use information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day you make your payment, and you will not receive your check back from your financial institution.

Official correspondence for this permit is mailed to:

PALMER PROPERTIES LLC  
3121 W ELGIN ST  
LINCOLN, NE 68522

**RETURN THIS ENTIRE PAGE WITH PAYMENT**

**FOR OFFICE USE ONLY**

App Code - 121223159

HRCYL0059

Amount \$ 205.00 CK# 4446

Date Rec'd 7-24-13 By Btd





# MIDLANDS RECYCLING, LLC

440 J Street, Lincoln, NE 68508  
(402) 476-8502 • Fax (402) 476-8529

## References

Matt Kasik  
Lincoln Journal Star Recycling  
402-473-7375

Bill Stolzer  
Fiserv  
402-423-2682

Ron Romero  
Schaeffer's TV and Appliance  
402-464-8888



# MIDLANDS RECYCLING, LLC

440 J Street, Lincoln, NE 68508  
(402) 476-8502 • Fax (402) 476-8529

## **In reference to 3.4**

Midlands Recycling will utilize a rear load packer for the pickup of two yard or larger, containers. The route will meet the existing needs for service. Back up trucks are available to ensure service is not interrupted. Midlands Recycling will service the City of Lincoln's locations Monday through Friday. Each day, Midlands Recycling will service approximately four locations. This enables us to add extra pickups or new stops easily and efficiently.

Midland Recycling will utilize a box truck for the pickup of the 95 gallon containers. The route will meet the existing needs for service. Back up trucks are available to ensure service is not interrupted. Midlands Recycling will service the City of Lincoln's locations Monday through Friday. Each day Midlands Recycling will service approximately four locations. This enables us to add extra pickups easily and efficiently.

Midlands Recycling will utilize both rear load and box truck for "on-call" locations.

## **In reference to 5.1**

Midlands Recycling looks forward to meeting with the City of Lincoln to discuss the opportunity to expand recycling to the community festivals and events.

## **In reference to 7.1**

Midlands Recycling will only recycle the items listed in 7.3.1.

## **In reference to 7.3.1**

Aluminum Cans – UBC

Blank News While – BNW

Blank News Rolls – BNWR

Brown Glass – BGLA

Clear Glass – CGLA

Glass (Mixed) – GLA

Cardboard – OCC



# MIDLANDS RECYCLING, LLC

440 J Street, Lincoln, NE 68508  
(402) 476-8502 • Fax (402) 476-8529

Coated Book Stock – CBS  
Mix Paper – MIX  
Magazines – MAGS  
Mixed Plastic – Plastics 1-16  
Newspaper – ONP  
Office Paper – OFF  
Plastic Pop Bottles – PET  
Shrink Wrap – SHRNK  
Single Stream – SSTR  
Sorted Office Pack – SOP  
Sorted White Ledger – SWL  
Steel Cans – SCB  
Telephone Books – OTD  
Double Lined Kraft – DLK  
Books- BOOKS

Office paper, cardboard, newspaper, steel cans, aluminum cans, plastics, glass, coroplast, all need to be separated. Books, phone books, magazines, and mixed paper may be mixed together in a “mixed paper” bin. Shredded paper may be mixed with sorted office paper. A processing fee may be incurred for materials outside of the scope of the current contract.

### **In reference to 7.5 .1.2.3**

Midlands Recycling will split the recycling revenue with the City of Lincoln. The revenue from the collection from the recyclables will be split between owner and vendor, with 30% going to the owner (the City of Lincoln) and 70% to the vendor (Midlands Recycling) for OCC and SOP. The split for UBC will be, 40% going to the owner and 60% going to the vendor. The split for SC will be, 20% going to the owner and 80% going to the vendor. This will be based on the weight picked up from the city containers and weighed on a state certified scale. The two yard containers and larger will be based on how full the containers are. The truck will be weighed at the end of the route and a weight assigned to each container. All prices are based on the high



# MIDLANDS RECYCLING, LLC

440 J Street, Lincoln, NE 68508  
(402) 476-8502 • Fax (402) 476-8529

side of the Pulp & Paper Index (PPI) Chicago market. If prices for cardboard (OCC) drop below \$55 a ton based on the PPI high side no rebate will be made. If prices for sorted office paper (SOP) drop below \$125 a ton based on the PPI high side no rebate will be made. The price for UBC is based off of Anheuser Busch's pricing. The price for steel cans is based off of Tube City's pricing. Both of these prices fluctuate on a daily basis. We will lock pricing on the 15<sup>th</sup> of the month automatically.

**In reference to 9.1**

Midlands Recycling will have Palmer and Sons listed as a potential subcontractor. This is for back up purposes only. This could include the entire City of Lincoln and will only be used in the event of a breakdown or excess work load.

**SPECIFICATIONS  
WASTE AND RECYCLABLE COLLECTION SERVICES**

**1. GENERAL**

- 1.1 City of Lincoln, Nebraska, Lancaster County, Nebraska and the Lincoln-Lancaster County Building Commission (hereinafter referred to as Owners) desire to retain the services of qualified waste and recycling collection companies to collect their waste and recyclables from various locations throughout the City of Lincoln.
  - 1.1.1 The term for the agreement shall be four years beginning January 1, 2014, through December 31, 2017 with the option to renew for one additional four year period.
- 1.2 All waste collected from Owners' facilities must be disposed of at the Bluff Road Sanitary Landfill.
- 1.3 All recyclables collected from Owners' facilities must be transported to a permitted material recovery facility.
  - 1.3.1 Vendors shall provide the location of the facility as part of the bid response.
- 1.4 The Owners' have divided the City into six districts.
  - 1.4.1 A map of these districts are listed as Attachment 1 in the Bid Attachment section of the Ebid.
  - 1.4.2 Vendor may submit a bid for one or more districts.
- 1.5 The Owner's goal is to reduce the amount of solid waste being disposed of in our landfill and maximize the amount of material recycled.
  - 1.5.1 In order to increase the amount of recyclables in the future, the Owners are currently providing training and education to the employees on the importance of recycling.
- 1.6 Vendor must register and submit a response electronically through the City/County Ebid system.
- 1.7 All inquiries regarding these specifications shall be directed via e-mail or faxed request to Bob Walla, Asst. Purchasing Agent (rwalla@lincoln.ne.gov) Or Fax: (402) 441-6513.
  - 1.7.1 These inquiries and/or responses shall be distributed to Vendors electronically as an addendum.
  - 1.7.2 Refer to the Instructions To Proposers for all other information regarding addendums and proposal requirements.
- 1.8 A Prebid Meeting will be held on Thursday, October 10, 2013 at 3:00pm at the Theresa Street Wastewater Facility, 2400 Theresa Street, Lincoln, NE.
  - 1.8.1 All Vendors interested in submitting a proposal are encouraged to attend this meeting.
- 1.9 Waste and recycling services may be bid separately with a split award.
  - 1.9.1 A Vendor may bid only on solid waste collection;
  - 1.9.2 A Vendor may bid only on recycling collection;
  - 1.9.3 A Vendor may bid on both waste and recycling collection.

**2. VENDOR QUALIFICATIONS**

- 2.1 Waste Haulers must be registered with the Lincoln/Lancaster County Health Department to collect and haul refuse.
  - 2.1.1 A copy of the Vendors current license certificate issued by the Health Director pursuant to Title 8, Chapter 8.32 of the Lincoln Municipal Code must be scanned and attached to the Response Attachments section of the ebid.
- 2.2 Recycling Haulers must have suitable collection equipment to collect and transport recyclable products in an efficient and timely manner.
- 2.3 The Vendor/s shall collect, transport, and process waste in compliance with all local, state and federal regulations.
- 2.4 The Vendor/s shall collect, transport, store and process recyclables in compliance with all local, state and federal regulations.



**3. COLLECTION CONTAINERS AND FREQUENCY OF SERVICE**

- 3.1 A detailed list of Owner locations requiring waste and recycling collection services, the type of collection containers currently provided and the frequency of current waste and recycling collection services for each site is identified in Attachments 2 through 7.
- 3.2 A summary of Vendor and Owner waste and recycling containers currently used at each location by district is outlined in Attachment 8.
  - 3.2.1 The awarded Vendor/s shall furnish and maintain all refuse and recycling collection containers that do not belong to the Owners.
  - 3.2.2 The size of Vendor-provided waste containers are 95 gallon carts to 30 CY roll off compactors.
  - 3.2.3 The size of Vendor-provided recycling containers are 95 gallon carts to 20 CY roll-off containers.
- 3.3 The Vendor shall provide collection vehicles that can empty the collection containers at each location in a manner that avoids excessive damage to the containers.
  - 3.1.2 The City of Lincoln and Public Building Commission own waste containers at several locations.
    - 3.1.2.1 Containers owned by the Owners are identified in Attachments 2 through 7.
- 3.4 The Vendor shall outline its approach for the collection and separation of recyclables.
  - 3.4.1 Outline shall be typed on company letterhead and attached to the Response Attachment section of the Ebid.
- 3.3 The Vendor shall be responsible for providing appropriate decals/stickers for the collection containers for waste and recyclables.
- 3.4 During the term of the contract, changes in the number of waste and recycling containers provided to the Owners, along with the collection frequency, may change with a 7-10 day notice.
  - 1.5.1 Vendor will not be allowed to raise prices due to any of these actions without sufficient justification provided to the Owners in writing.

**4. CITY PARKS AND RECREATION FACILITY REQUIREMENTS**

- 4.1 City Parks and selected Parks and Recreational facilities operate their waste management by season. Seasons are as follows:
  - Winter schedule (November 1- March 31)
  - Spring, Summer, Fall schedule (April 1 - October 31)
  - Swimming Pool schedule (May 1 - August 31)
- 4.1.1 The Vendor shall remove containers at the end of Fall schedule and add containers at the end of the Winter schedule.
  - 4.1.1.1 See Attachments 2-7 for container requirements by season.
  - 4.1.1.1 No additional fees will be charged to Owners for adding or removing containers according to schedule.
- 4.2 Based on historical records the average pounds of waste per cubic yard collected at City Parks and Recreation facilities is roughly 14 pounds per cubic yard for the April 1 – October 31 schedule and 11 pounds per cubic yard for the November 1- March 31 schedule.
  - 4.2.1 This shall serve as the basis for calculating landfill fees.
  - 4.2.2 All 95 gallon carts used in City parks are located within 50 feet of roadways.

5. **SPECIAL EVENT AND CONSTRUCTION PROJECT WASTE REMOVAL REQUIREMENT**

- 5.1 During the term of the contract the Owners will hold community festivals and events as well as undertake construction projects requiring additional waste and recycling collection services using various types and sizes of containers.
- 5.2 The number and type of waste and recycling collection containers and collection frequency for each event shall be discussed and mutually agreed upon between the Owners and successful Vendor prior to event.
  - 5.2.1 The collection fees shall be based on the Line Item pricing as listed in the ebid.
- 5.3 The Lincoln-Lancaster County Health Department sponsors 5-8 household hazardous waste and small business collection events from February through November of each year primarily on Saturdays and sometimes on Fridays depending on the site or need.
  - 5.3.1 These events require a structurally-sound (without large holes where materials might leak) 20 cubic yard roll-off box placed at each collection event on the day before the event (Thursday or Friday) and emptied the following Monday.
    - 5.3.1.1 The Lincoln-Lancaster County Health Department reserves the right to request the container be removed on Saturday afternoon or Sunday depending on the preferences of the property owner of the event location at no additional fee above the Line Item pricing.
  - 5.3.2 Collection events are held at various locations within the City of Lincoln and Lancaster County.
    - 5.3.2.1 In the event the Vendor is required to provide service outside the City Limits of Lincoln, an additional fee may be assessed which will be outlined in the Attribute section of the ebid response.
  - 5.3.3 The collection event also requires a container or other collection vehicle for the recycling of flattened cardboard boxes.
- 5.4 Construction waste and garbage at various locations will require open top roll-off boxes placed at the facility and emptied on an as-needed basis.
  - 5.4.1 Vendor shall provide pricing for each size of roll-off as part of their ebid response.
- 5.5 The City may designate specific roll-off containers for specific recyclable materials (i.e. scrap metal, scrap wood, cardboard etc) which would be taken to designated recycling facilities.
- 5.6 The Vendor may be required to complete forms documenting products have been handled as required for LEED certified buildings.
  - 5.6.1 Owner shall provide forms prior to Vendor providing the service.
  - 5.6.1 Any additional fees associated with the record keeping and reporting functions of LEED certified buildings for construction waste management must be listed in the Attribute section of the ebid response.
- 5.7 Only one vendor will be awarded the contract for all Roll-Off boxes.
  - 5.7.1 A separate Line Item will be listed on the Ebid for Vendors to submit a price for each size of container.
  - 5.7.2 The same bid price would apply to both waste and recycling containers unless otherwise noted in the Line Item Supplier Notes.
  - 5.7.3 Roll-off pricing does not include enclosed compactor containers.

**6. AWARD OF CONTRACT**

- 6.1 Proposals will be evaluated on the basis of fees, recyclable revenue, proposal information, qualifications, experience and approach to completing the work required.
  - 6.1.1 Price and outline of how services are to be provided will be significant factors in the award of the bid.
- 6.2 The Owners reserve the right to award the waste and recycling collection services contracts by district, separate companies for waste and recycling or in any other manner it deems to be in its best interest.

**7. DETAILED SPECIFICATIONS FOR WASTE AND RECYCLING COLLECTION SERVICES**

- 7.1 Vendor must provide a list of materials that they will not pick-up for waste disposal or recycling services at the price listed in the Line Items.
  - 7.1.1 This list must be typed on company letterhead and attached to the Response Attachments section of the ebid.
  - 7.1.2 In the event that the Vendor will pick up materials for an additional handling fee the contractor must list those materials and price per item for collection and disposal services on company letterhead and attach to the Response Attachment of the Ebid response.
- 7.2 Attachments 2 - 7 outline current waste and recycling collection service trips, the types of recyclables currently collected at each of the facilities and the estimated amount of waste and recyclables collected.
- 7.3 The Owners have an interest in maximizing the amount of recyclables collected from their facilities.
  - 7.3.1 Vendor must provide a list of recyclable materials that they will pick up from the Owners facilities and how/if they wish to have the material sorted by the Owners (e.g. single stream, source separated or some material source separated (cardboard, office paper) and the the remaining material co-mingled).
    - 7.3.1.1 This list must be typed on company letterhead and attached to the Response Attachments section of the ebid.
- 7.4 Indicate in the Attribute section of the ebid response the Recycling Processing Center location that the Vendor will take recyclables collected from Owners facilities for processing.
  - 7.4.1 The Recycling Processing Center must possess all the appropriate permits to operate a material recovery facility in the city where they are located.
    - 7.4.1.1 The Processing Center permit shall be attached to the Response Attachment section of the Ebid response.
- 7.5 Vendor shall identify whether any revenue from recyclables will be shared with the Owners.
  - 7.5.1 The Vendor must outline how recycling revenue payment, if any will be calculated and reported to the Owners.
  - 7.5.2 Any payment for recyclables shall be made to the Recycling Coordinator for the City of Lincoln.
  - 7.5.3 This must be typed on company letterhead and attached to the Response Attachments section of the ebid.

- 7.6 A monthly report on the total waste and recyclables collected from the Owners facilities shall be provided to the Recycling Coordinator.
  - 7.6.1 The Vendor and the Owners shall mutually agree on the format of this monthly report.
  - 7.6.2 This monthly report shall be due by the tenth day following the end of the month.
  - 7.6.3 This report can be submitted electronically to the Recycling Coordinator.
- 7.7 Waste to be collected is standard solid waste from office buildings and maintenance shops except for the two Wastewater Treatment Facilities.
  - 7.7.1 These locations have screening waste which requires special waste permits from the Lincoln-Lancaster County Health Department.
  - 7.7.2 The type of special waste to be collected, number of collection containers, and collection frequency is summarized in Attachments 3 and 5.
  - 7.7.3 This special waste can be mixed with solid waste collected at the facilities, however the contractor must present the special waste permit provided by the Wastewater Treatment Facility to the Bluff Road Gatehouse when disposing of the waste.
- 7.8 **Knowingly disposing of recyclable material in the municipal solid waste landfill in order to avoid processing may result in termination of the contract with the Owners.**

## **8. BASIS FOR PAYMENT**

- 8.1 The Vendor shall maintain a route sheet that includes the list of facilities and date they were serviced for waste and recycling collection.
- 8.2 The collection fees shall be based on the Line Item pricing from the ebid response on a per month basis.
- 8.3 Landfill charges for the Owners facilities shall be included in the monthly rate based on the estimated annual weight of the waste identified in Attachments 2-7.
- 8.4 During the life of this agreement either the Owners or the Vendor may request trial weighing of waste receptacles to verify the average pounds per cubic yard and the total estimated annual waste collected that serves as the basis for assessing landfill charges.
  - 8.4.1 The trial weighing will be done at a mutually agreed upon locations that are representative of the type of waste on at least two different locations in order to determine an average weight per receptacle.
- 8.5 The Owners will pay an additional per container fee for pick-ups scheduled for outside the normal pick-up schedule.
  - 8.5.1 Any payment for additional service required by a specific location shall only be paid for if written approval was obtained from the facility manager.
- 8.6 Payment for waste and recycling collection services shall be based on a per month pricing structure for all services except for roll-off containers.
  - 8.6.1 Line Item pricing must include container lease cost, container maintenance costs, servicing costs, fuel, labor, overhead and all other expenses.
  - 8.6.2 At no time will any additional fee be charged to the Owners for the term of the contract.
- 8.7 Monthly invoices shall be sent directly to each Department.
  - 8.7.1 A complete list of the appropriate billing addresses for each Department is in Attachment 9.

- 8.8 Monthly invoices to the Departments shall include the following:
  - 8.8.1 Service trip dates for waste and recycling collection service
  - 8.8.2 Estimated weight of waste and recyclables collected
  - 8.8.3 Recyclable revenue (If Applicable)
  - 8.8.4 Additional service for special events
  - 8.8.5 Fees for roll-off containers.
    - 8.8.5.1 Vendor must provide specific information on statements showing the size of roll-off container, date of service and cost based on bid response.
- 8.9 The terms of payment for all departments is thirty (30) days after receipt of invoice.
- 8.10 In the event that a scheduled pick-up is missed, the Owners will contact the Vendor who will see that a pick-up is made within 24 hours.
  - 8.10.1 The Owners will be charged only 75% of the contracted rate for the missed pick-ups.
- 8.11 If the City of Lincoln landfill fee rises during the term of this contract, the Contractor's price will be adjusted accordingly with written notice to the City/County Purchasing Department, Attn. Bob Walla.

## **9. SUBCONTRACTOR REQUIREMENTS**

- 9.1 If desired, the Vendor may use a Subcontractor to provide some services as listed in each service district.
  - 9.1.1 The Owners may reject bids submitted by companies who do not have the capacity or resources to provide the majority of services being requested.
  - 9.1.2 Awarded Vendors are responsible for the liability and all terms of a contract awarded by the Owners to a Subcontractor.
    - 9.1.2.1 This means that the awarded Vendor is liable for performance, billing, liability and any other duties outlined in a contract for that Subcontractor.
  - 9.1.3 Vendor must provide a complete list of subcontractors who will be providing service and which district the service will be provided in.
    - 9.1.3.1 This information must be listed on company letterhead and attached to the Response Attachment section of the ebid response.
  - 9.1.4 The Vendor providing services under this Agreement must provide insurance coverage as shown in the bid documents showing the City of Lincoln, Lancaster County and the City of Lincoln-Lancaster County Public Building Commission as an additional insured.
    - 9.1.4.1 Such certificate shall specifically state that Insurance policies are to be endorsed to require the insurer to provide Owners thirty (30) days' notice of cancellation, non-renewal or any material reduction of insurance coverage.

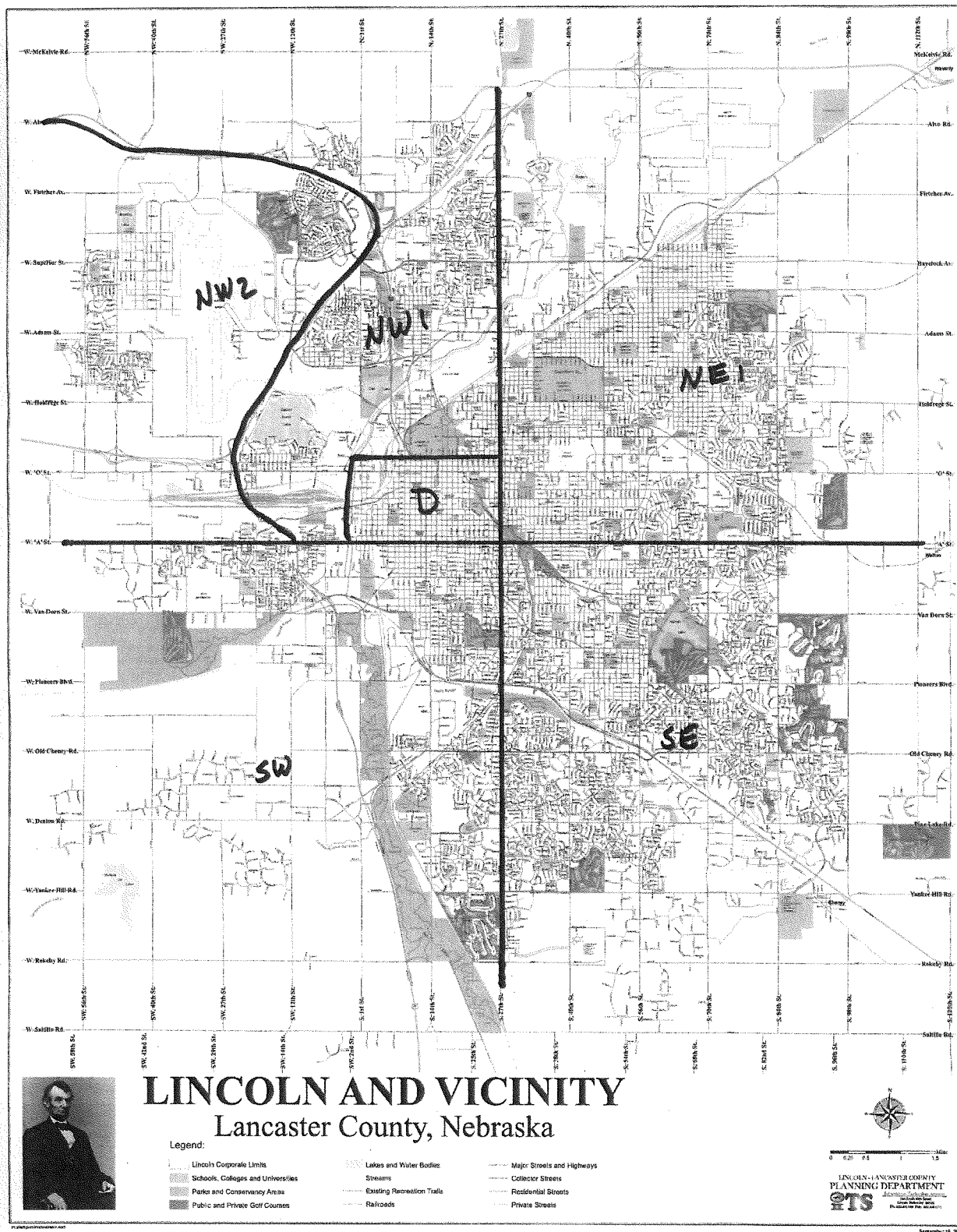
## **10. HAVELOCK SERVICE**

- 10.1 The City provides waste hauling services and trash pickup in the Havelock Business District.
- 10.2 Vendors may bid this service in the Line Item section of the ebid.
- 10.3 Service shall include the pickup of trash and replacement of liners from six (6) containers on poles in an area from Cornhusker Highway, East to 64<sup>th</sup> Street on Havelock Avenue.
- 10.4. Service shall also include the pickup of trash from planting beds and pedestrian walkways on the North side of Havelock Avenue between 62<sup>nd</sup> and 63<sup>rd</sup> Street.

- 10.5 Service shall be completed by Vendor twice per month.
  - 10.5.1 Additional pickups will be required upon request when events are held in the area.
  - 10.5.2 Vendors will be notified by the City of Lincoln Urban Development department if additional pickups are required.
- 10.6 The City may elect to add recycling containers to this area in the future at which time a revised price will negotiated and the contract amended.
- 10.7 The City may elect to add waste and recycling containers to other business districts in the future at which time a revised price will be negotiated and the contract amended.

**11. FUEL SURCHARGE CONDITIONS**

- 11.1 Fuel surcharges shall not be charged to the Owners if the Contractor's price for fuel remains below \$4.10 per gallon.
- 11.2 If the price of fuel exceeds \$4.10 per gallon, Vendor must provide written notice of a request to charge a surcharge to the City/County Purchasing Department, Attention Bob Walla.
  - 11.2.1 If Vendor is requesting a surcharge due to fuel prices it must be done 15 days prior to taking effect and must include previous and current fuel invoices showing the increase in fuel cost.
- 11.3 If the price of fuel drops below \$4.10 after a request for a surcharge has been approved, the surcharge will be dropped until another request is made.
- 11.4 Owners will not pay a surcharge or any other fee unless it has been approved by the City/County Purchasing Department.
- 11.5 If the price of fuel drops below \$3.00 per gallon during the term of the contract, a new rate for service will be negotiated.



# **ADDENDUM #2**

**Issue Date:10/14/13**

## **SPECIFICATION NO.13-304**

**FOR**

### **Waste and Recyclable Collection Services**

Addenda are instruments issued by the City prior to the date for receipt of offers which will modify or interpret the specification document by addition, deletion, clarification or correction. Please acknowledge receipt of this addendum in the space provided in the Attribute Section.

Be advised of the following changes and clarifications to the City's specification and bidding documents:

PLEASE NOTE: QUESTIONS ARE IN BLACK PRINT AND ANSWERS AND CLARIFICATIONS ARE IN RED PRINT.

1. The bid is being extended until Friday November 1, 2013 at 12:00pm.
2. There are a large number of Line Item changes being performed at this time. DO NOT submit your bid until an addendum is issued on Thursday October 17 or sooner.

**End of Addendum**



# **ADDENDUM #3**

**Issue Date:10/18/13**

## **SPECIFICATION NO.13-304**

**FOR**

### **Waste and Recyclable Collection Services**

Addenda are instruments issued by the City prior to the date for receipt of offers which will modify or interpret the specification document by addition, deletion, clarification or correction. Please acknowledge receipt of this addendum in the space provided in the Attribute Section.

Be advised of the following changes and clarifications to the City's specification and bidding documents:

**PLEASE NOTE: QUESTIONS ARE IN BLACK PRINT AND ANSWERS AND CLARIFICATIONS ARE IN RED PRINT.**

1. Line Items have been changed on all packages to reflect the information contained in the spreadsheet.  
Note: In the event that an error was made in the Line Items the following information is implied on all Line Items:
  - \* The Summer hauling schedule for Parks locations is from April 1 to October 31.
  - \* The Winter hauling schedule for Parks locations is from November 1 to March 31.
  - \* The hauling schedule for pools is April 1 to August 31 unless otherwise indicated on the spreadsheet.
  - \* Some locations that utilize multiple containers have been combined in the Line Items. A single bid for the location is required but the Vendor may be requested to break out the pricing for each container after receipt of bids.
2. The spreadsheet has been modified. Please refer to the corrected version for bidding purposes.
3. In the event a container is located behind a locked door, arrangements will be made for the driver to obtain a key or meet an employee at a designated time each week.
4. Vendors will communicate with Owner Departments for Pickups which are scheduled on holidays.

**End of Addendum**

# Attachment 2

Downtown District		1. WASTE COLLECTION					2. CURRENT RECYCLING COLLECTION							
Address		Waste Pickup Frequency	Waste containers	Number of Service Trips per Year	Container Ownership O=Owner C=Contractor P=Provider	No. of Cubic Yards Serviced per Year	Average Pounds per Cubic Yard	Estimated Total Weight of Waste Collected per Year (lbs)	Recycled Materials	Recycling Containers	Number of Service Trips per year	Number of Cubic Yards Serviced per year	Total Pounds Recycled in FY11-12	
REVISD 10/17/13														
Schedule A: Year Round Collection														
Lincoln Lancaster County Building Commission	2240 Q St	1 time/week	1-2 yd	52	C	104	110	11,440	No Recycling at this time	OP 1-2 yd	OP - 156	OP	312	OP - 29,735 lbs
	555 S. 10th St	3 times/week (T Th Sa)	1-5 yd	156	O	936	100	93,600	OCC	OCC 1-2yd	OCC - 156	OCC	312	OCC - 6,930 lbs
Hall of Justice									Mag	Mag 1 - 95 Gal	Mag - 24	Mag	12	Mag - 1,200 lbs
	575 S 10th St	6 times/week (M T W Th F Sa)	1-4 yd	312	O	1248	100	124,800	ONP	ONP 1- 95 Gal	ONP - 24	ONP	12	ONP - 5,425 lbs
Court House Plaza/633									UBC	UBC 1- 95 Gal	UBC - 24	UBC	12	UBC - 1,095 lbs
	633 S. 9th St	2 times/week (T F)	1-2 yd	104	C	208	100	20,800	UBC #1-#5	UBC 1- 95 Gal TD - As Needed	UBC - 24	UBC #1 - #5	24	UBC - 1,970 lbs
Building K ST Complex									TD	Gal TD - As Needed	As Needed	TD	.	SC - 30 lbs
	Records Management								OP	OP 1- 2 yd	OP - 156	OP	312	OP - 25,760 lbs
Northwest Dock									OCC	OCC 1- 2 yd	OCC - 156	OCC	312	OCC - 9,170 lbs
	440 S 8th St	No Waste Collection Service Provided at this time	1-2 yd	156	C	312	100	31,200	MAG	MAG 1 - 95 Gal	MAG - 24	MAG	12	Mag - 2,100 lbs
Purchasing Dock Door (south)									ONP	ONP 1- 95 Gal	ONP - 24	ONP	12	ONP - 3,875 lbs
	Information Services Bldg.	No Waste Collection Service Provided at this time							UBC	UBC 1- 95 Cms	UBC - 24	UBC #1 - #5	12	UBC - 2,661
Aging Partners	233 S. 10th St	5 times/week (T W Th F Sa)	1-4 yd	260	C	1040	100	104,000	TD	TD 2 - 95 gal cin	Recyclables - 12	Recyclables	.	#1 - #5 - 4,710 lbs
	Old City Hall	No Waste Collection Service Provided at this time							OP	OP 1 - 95 gal cin	OP & OCC	OP & OCC	48	OP - 8,600 lbs
Sublorial Bldg Commission	Recycling Material North Personnel Door 920 O ST	No Waste Collection Service Provided at this time							OCC	Records Mgmt (boxes on pallets)	Unknown	Unknown		ONP - 400 lbs
		No Waste Collection Service Provided at this time							OCC	OP 1 - 95 gal cin	OP 12	OP	6	OCC - 1,000 lbs
Information Services Bldg.									OCC	OP 1 - 95 gal cin	OP 12	OP	6	OP - 50 lbs
									OCC	ONP 1 95 gal cin	OCC	Co-mingled	6	OP - 400 lbs
Aging Partners	233 S. 10th St	5 times/week (T W Th F Sa)	1-4 yd	260	C	1040	100	104,000	OP	OCC Loose	12	Recyclables	.	OCC - 285 lbs
	Old City Hall	No Waste Collection Service Provided at this time							OP	OP 1 - 95 Gal	OP 12	OP	6	ONP - 200 lbs
Sublorial Bldg Commission	Recycling Material North Personnel Door 920 O ST	No Waste Collection Service Provided at this time							OP	OCC 1 - 95 Gal	OCC 12	OCC	6	OP - 2,250 lbs
		No Waste Collection Service Provided at this time							OP	OCC - Loose	All Materials	OP	26	OP - 4,725 lbs
Information Services Bldg.									OP	OP tip cart	OP 12	OP	26	OCC - 810 lbs
									OP	Mag, ONP, PBP, UBC, SC, #1-#5 Cms Plastic bags in tip cart	Co-mingled	Co-mingled	26	ONP - 600 lbs
Aging Partners	233 S. 10th St	5 times/week (T W Th F Sa)	1-4 yd	260	C	1040	100	104,000	UBC	UBC 1- 95 Gal	UBC - 24	UBC	.	UBC - 15 lbs
	Old City Hall	No Waste Collection Service Provided at this time							#1-#5, SC	Recyclables	Recyclables	Recyclables	.	#1 - #5 - 40lbs
Sublorial Bldg Commission	Recycling Material North Personnel Door 920 O ST	No Waste Collection Service Provided at this time							OP	OP 1 - 95 gal cin	OP 12	OP	12	Unknown
		No Waste Collection Service Provided at this time							OP	OP 1 - 95 gal cin	OP 12	OP	6	OP - 1,250 lbs
Information Services Bldg.									OP	MAG/ONP 1 - 95 gal	24	OP	6	MAG - 75 lbs
									OP	OCC Loose	As Needed	MAG/ONP	6	ONP - 725 lbs
Aging Partners	233 S. 10th St	5 times/week (T W Th F Sa)	1-4 yd	260	C	1040	100	104,000	OCC	OCC Loose	As Needed	MAG/ONP	6	OCC - 150 lbs
	Old City Hall	No Waste Collection Service Provided at this time							OCC	Number of Containers - Contractor Provided	As Needed	MAG/ONP	6	OCC - 150 lbs
Sublorial Bldg Commission	Recycling Material North Personnel Door 920 O ST	No Waste Collection Service Provided at this time							OCC	Number of Containers - Contractor Provided	As Needed	MAG/ONP	6	OCC - 150 lbs
		No Waste Collection Service Provided at this time							OCC	Number of Containers - Contractor Provided	As Needed	MAG/ONP	6	OCC - 150 lbs

[illegible]







**Attachment 3**

2. CURRENT RECYCLING COLLECTION																		
1. WASTE COLLECTION										2. CURRENT RECYCLING COLLECTION								
Northwest District 1 REVISÉ 10/17/13	Address		Waste	Pickup	Frequency	Waste containers	Number of Service Trips per year	Container Ownership O=Owner C=Contractor	No. of Cubic Yards Serviced per Year	Average Pounds per Cubic Yard	Estimated Total Weight of Waste Collected per Year	Recycled Materials	Recycling Containers	Number of Service Trips per year	Material	Cubic Yards	Total Pounds Recycled in FY11-12	
	Schedule A: Year-Round Collection																	
Lincoln Lancaster County Building Commission	2145 Y Street																	
Grounds Maintenance Shop	2145 Y Street		1 - 2 yd	1 time/week			52	C	104	100	10,400	No Recycling at the present time						
Subtotal Building Commission				Number of Containers														
				Contractor Provided														
				2 yd			52		104		10400		None					
City of Lincoln																		
Theresa Street Wastewater Treatment Plant																		
--Facility Refuse	2400 Theresa St Various Buildings		10- 95 gal	2 times/week (M Th)			104	C	520	100	52,000	OP, OCC, MAG, ONP	OP 2 - 95 Gal OCC 1 - 2 yd MAG 1- 95 Gal ONP 1- 95 Gal	OP 24 OCC 24 MAG 24 ONP 24	OP OCC MAG ONP	12 24 6 6	OP 2,700 lbs OCC 2,110 lbs ONP 400 lbs #1-# 5 10 lbs	
--Facility Refuse	Lab Parking lot		1 - 2 yd	2 times/week (M Th)			104	C	208	100	20,800							
	South Maintenance Bldg		1 - 3 yd	2 times/week (M Th)			104	C	312	100	31,200							
Grit Station (mud/rock)			2 - 2 yd	3 times/week (M W F)			156	C	468	750	351,000							
Bar Screen Waste**			1 - 4 yd	3 times/week (T Sa)			156	C	416	925	384,800							
Sludge Screenings			8 - 2 yd (Ave 2-3 ctns/stop)	3 times/week (M W F)			156	C	936	1200	1,123,200							
Washer**																		
**Special waste permit required																		
Lincoln Water System	2021 N 27th St		1 - 4 yd	1 time/week (T)			52	C	208	100	20,800	OP Shredded OCC OCC	Office Paper 2 - 95 Gal Cardboard 1 - 2 yd	OP 12 OCC 12	OP OCC	12 24	OP 9,275 lbs OCC 3,630 lbs OP 3,000 lbs	
Municipal Service Center	901 West Bond Southeast Dock (Experian and Engineering Services)		2 - 2 yd	2 times/week			104	C	416	100	41,600	OP: MAG; ONP: OCC; UBC; SC: #1 - 5;					MAG 150 lbs ONP 1,000 lbs OCC 1,690 lbs UBC 110 lbs #1-#5 195 lbs	
	East Side Overhead Door (Sign Shop and Fire Training)		1 - 2 yd	2 times/week			104	C	208	100	20,800	OP: MAG; ONP: OCC; UBC; SC: #1 - 5;	4 - 95 Gal	24 Recyclables				
	East Center (Street Maintenance & Parks)		1 - 4 yd	2 times/week			104	C	832	100	83,200	OP: MAG; ONP: OCC; UBC; SC: #1 - 5;	OCC 1 - 2 yd; 2 - 95 Gal	24 Recyclables	Comingled Recyclables	48 24	Unknown	
	North Side (Fleet Maintenance)		1 - 2 yd	2 times/week			104	C	208	100	20,800	OP: MAG; ONP: OCC; UBC; SC: #1 - 5;	OCC 1 - 2 yd; 2 - 95 Gal	24 Recyclables	Comingled Recyclables	24 12	OP 150 lbs OCC 1,085 lbs ONP 300 lbs #1 -#5 15 lbs	

	North West	(Fire)	2 times/week	1 - 2 yd	104	C	208	100	20,800								
	West Center Maintenance)	(Parks)	2 times/week	1 - 3 yd	104	O	312	100	31,200	OP; MAG; ONP; OCC; UBC; SC; #1 - 5;	OCC Loose 2 - 95 Gal	OCC Comingled 24 Recycalbes	6	24			
	Southwest Carpentry)	(Fire)	2 times/week	1 - 4 yd	104	C	832	100	83,200	OP; MAG; ONP; OCC; UBC; SC; #1 - 5;	OCC Loose 2 - 95 Gal	OCC Comingled 24 Recycalbes	6	24			Unknown
	Training Center Southwest		2 times/week	1 - 2 yd	104	C	208	100	20,800	OP; MAG; ONP; OCC; UBC; SC; #1 - 5;	OCC 1 - 2yd; 2 - 95 Gal	OCC Comingled 24 Recycalbes	48	24			Unknown
	(Radio Shop)																
Fire Dept	Station No. #10	1440 Adams St	2 times/wk	1 - 95 gal	104	C	52	110	5,720	OP; OCC; PBP; MAG; UBC; #1- #5; SC; G TD	Co-mingled Recyclables 2 95 Gal	Co-mingled 24 Recycalbes					Unknown
Libraries																	
Eisley Library	1530 Superior St		2 times/week (M Th)	1 - 2 yd	104	C	208	100	20,800		OP 1 - 95 Gal MAG 1 - 95 Gal ONP 1 - 95 gal OCC 1 - 2 yd Books - in boxes	OP 12 MAG 12 ONP 12 OCC 52 MAG 6 ONP 6 Books As Needed OCC 104					Co-mingled Recyclables 4,075 lbs
Police	Center	1501 No. 27th Street	2 times/week	1 - 2 yd	104	C	208	100	20,800	OP; OCC; MAG; ONP; UBC; SC; #1 - 5	OP; OCC; MAG, ONP 1 - 95 Gal; UBC, SC; #1- 5 1- 95 Gal	OP, OCC, MAG, ONP UBC, SC, #1 - 5	6	6			Unknown
Team Station	Subtotal City		Number of Containers -							Number of Containers - Contractor Provided							
			Contractor Provided														
			95 gallon	11	208		572		57,720	95 Gal	29	264		306			42,245
			2 yd	19	1,144		3,276		1,661,400	2 yd	7	196		320			10,870
			3 yd	1	104		312		31,200								
			4 yd	4	416		2,288		572,000								
			Number of Containers -														
			Owner Provided														
			3 yd	1	104		312		31,200								
Lancaster County																	
County Extension	444 Cherrycreek Rd		1 time/week (Th)	1 - 3 yd	52	C	156	100	15,600	OP 1 - 95 Gal	OP 52	OCC As					OP 6,450 lbs
County Engineer	444 Cherrycreek Rd		2 times/week (M Th)	1 - 2 yd	104	C	208	100	20,800	OP; ONP OP	Needled OP 26	OP	26	13			ONP 650 lbs
Administrative Offices																	
County Engineer	444 Cherrycreek Rd		2 times/week (M Th)	1 - 2 yd	104	C	208	100	20,800	OP 1 - 95 Gal	OP 26	OCC weekly summer (31), 2mo in winter (11) #1-#5	13				OP 9,700 lbs
Maintenance Shop																	
Building B										#5	Gal	#1-#5	12	6			Unknown

Driver's Testing Center - Treasurer	500 West O	2 times/week (M, Th)	1 - 2 yd	104	C	208	100	20,800	No recycling at the present time		
Subtotal Lancaster County		Number of Containers -									
		Contractor Provided 2 yd 3 yd	3 1	312 52		624 156		62,400 15,600	95 Gal 2 yd	4 1	58 84
Subtotal Schedule A: Year Round Collection - Building Commission, City and County <i>Excluded</i>		Number of Containers -									
		Contractor Provided 95 gallon 2 yd 3 yd 4 yd	11 23 2 4	208 1508 156 416		572 4004 468 2288		57720 1734200 46800 572,000	95 Gal 2 yd	33 8 238 404	59045 10,870 Unknown
		Number of Containers - Owner Provided 3 yd	1	104		312		31200			
<b>Schedule B: April 1 - October 31 Collection Schedule</b>											
Arnold Heights Pool	4000 N.W. 46th ST	2 times/week (M, Th) 1 time/week (M)	2 - 95 gal 1 - 95 gal	35 31	O O	35 15.5	14.0 14	490 217	No recycling at this time No recycling at this time		
Arnold Heights Park	5325 W. Superior 27th & Potter	2 times/week (T F) 2 times/week (T F)	2 - 95 gal 2 - 95 gal	62 62	O O	62 62	14 14	868 868	No recycling at this time No recycling at this time		
Trago Park	Parking Lot 20th & U Shelter	3 times/week 3 times/week (T F)	2 - 95 gal 1 - 3 yd	62 93	O C	62 279	14 14	868 3,906	No recycling at this time No recycling at this time		
Oak Lake Park	Sun Valley & Charleston Dog Run Parking Lot	2 times/week (T F) 2 times/week (T F)	1 - 5 yd 1 - 3 yd	62 62	C C	310 186	14 14	4,340 2,604	No recycling at this time No recycling at this time		
Belmont Park & Pool	N 13th & Mandatt (pool) N 12 & Judson	2 times/week (T F) 1 time/week (T)	3 - 95 gal 1 - 95 gal	62 31	O O	93 15.5	14 14	1,302 217	No recycling at this time No recycling at this time		
Roper Park	N 3 ST & Fairfield, Shelter lot	2 times/week (T F)	1 - 3 yd	62	C	186	14	2,604	No recycling at this time		
Northwest Shop	N 8 ST & Judson	1 time/week (T)	3 - 95 gal	31	O	46.5	14	651	No recycling at this time		
Subtotal Parks & Recreation Apr 1 - Oct 31	3150 N 5 ST	2 times/week (T F) Number of Containers -	1 - 5 yd	62	C	310	14	4,340	No recycling at this time		
		Contractor Provided 3 yd 5 yd	3 2	217 124		651 620		9,114 8,680	Number of Containers - Contractor Provided None		
		Owner Provided 95 Gallon	14	314		330		4,613			
<b>Schedule C: November 1 - March 31 Collection Schedule</b>											
Pentzer Park	N 27th & Potter Parking Lot	1 time/week (W)	1 - 95 gal	21	Duplicate	10.5	11	116	No recycling at this time		
Trago Park	N 20th & U Shelter	1 time/week (F)	1 - 95 gal	21	Duplicate	10.5	11	116	No recycling at this time		
Oak Lake Park	Sun Valley & Charleston Dog Run Parking Lot	1 time/week (W) 1 time/week (F)	1 - 5 yd 1 - 3 yd	21 21	Duplicate Duplicate	105 63	11 11	1,155 683	No recycling at this time No recycling at this time		
Belmont Park	12th & Judson	1 time/week (W)	1 - 95 gal	21	Duplicate	10.5	11	116	No recycling at this time		
Northwest Shop	3150 N 5 ST	1 time/week (W)	1 - 5 yd	21	Duplicate	105	11	1,155	No recycling at this time		
Subtotal City Parks & Recreation Nov 1 - Mar 31		Number of Containers - Contractor Provided 3 yd 5 yd Owner Provided 95 gallon							Number of Containers - Contractor Provided None		
			Duplicate Duplicate	21 42		63 210		683 2,310			
		Owner Provided 95 gallon	Duplicate	63		31.5		347			
Northwest District Total		Number of Containers - Contractor Provided							Number of Containers - Contractor Provided		





**Attachment 4**

Northwest District 2	1. WASTE COLLECTION							2. CURRENT RECYCLING COLLECTION						
	Address	Waste pickup	Waste	Number of Service Trips	Container Ownership	No. of Cubic Yards	Average Pounds per Cubic Yard	Estimated Total Weight of Waste Collected per Year	Recycled Materials	Recycling Containers	Number of Service Trips per year	Number of Cubic Yards Serviced per		Total Pounds Recycled in FY11-12
		days	containers	per year	Provider	per Year				Material	Yards	Cubic Yards		
REVISED 10/17/13	Schedule A: Year Round Collection													
Lincoln Lancaster														
City of Lincoln Libraries														
Fire Dept														
Station No. 14	5435 NW 1st	2 times/week	1 - 2 yd	104	C	208	110	22,880	OP, Mag i, ONP, OCC; UBC; SC; #1 TD	Co-mingled Recyclables #5 ctns; G;	52			26 Unknown
City Subtotal		Number of Containers - Contractor Provided 2 yd	1	104		208		22880	95 Gal	Number of Containers - Contractor Provided	1	52		26 Unknown
Lancaster County														
Corrections (County Jail)	3801 West O Street	1 times/week	1 - 30 yd Compactor	52	C	1560	110	171600	OP, OCC	OP 1 - 2yd	52	104	OP	OCC 30 520 lbs
Subtotal County		Number of Containers - Contractor Provided 30 yd Compactor	1	52		1560		171600		OCC 1 - 8 yd Number of Containers - Contractor Provided		416	OCC	
		Number of Containers - Contractor Provided 2 yd								Number of Containers - Contractor Provided	1	52		Unknown
		Number of Containers - Contractor Provided 30 yd Compactor	1	52		1560		171600	2 yd 8 yf	1	52	104	416	30 520
Schedule A Total: Building Commission, City and County		Number of Containers - Contractor Provided 2 yd 30 yd Compactor	1 1	104 52		208 1560		22880 171600	95 Gallon 2 yd 8 yd	Number of Containers - Contractor Provided	1 1	52 52		Unknown 30 520
Schedule B: April 1 - October 31 Collection Schedule														
Lincoln Parks														
Bowling Lake	NW 44 ST & W. Cummings South lot	1 time/week (M)	2 - 95 gal	31	O	31	14	434	No recycling at this time					
	Boat Dock	1 time/week (M)	1 - 95 gal	31	O	15.5	14	217						
Highlands Swimming	5512 NW 12 ST	2 times/week (M Th)	2 - 95 gal	62	O	124	14	434						
Air Park Swimming Pool	4000 NW 46 ST	1 time/week	2 - 95 gal	17.5	O	17.5	14	245	No recycling at this time					
Air Park Rec Center	3720 NW 46th ST	2 times/week (T F)	1 - 3 yd	62	C	186	14	2 604	Recyclables Taken to Recycling Drop-off Site					
		2 times/week (T F)	1 - 2 yd	62	C	124	14	1,736						
Highlands Golf Course	5501 NW 12 ST	2 times/week (W Sa)	2 - 2 yd	62	O	248	14	3,472						
Clubhouse/Pool														

Schedule C: November 1 - March 31 Collection Schedule														
	5600 NW 20th ST	1 time/week (W)	1 - 2 yd	31	O	66	14	924	OCC; #1-#5	OCC 1 - 2yd #1 - #5 6 - 95 Gal	31	OCC #1 - #5	62 93	OCC 2,250 lbs #1 - #5 1,550 lbs
Highlands Golf Course Maintenance Shop Subtotal City Parks & Recreation Apr 1- Oct 31		Number of Containers -												
		Contractor Provided												
		2 yd	1	62		124		1736	95 Gal	6	31		93	1,550
		3 yd	1	62		186		2604	2 yd	1	31		62	2,250
		Owner Provided												
		95 Gallon	7	110.5		95		1330						
		2 yd	4	155		438		6,132						
Schedule C: November 1 - March 31 Collection Schedule														
Bowling Lake	NW 44 ST & W. Cummings, South Lot Southeast Lot	1 time/week (M)	1 - 95 gal	21	Duplicate	10.5	11	116		No recycling at this time				
	Boat dock	1 time/week (M)	1 - 95 gal	21	Duplicate	10.5	11	116						
Air Park Rec Center	3720 NW 46th ST	1 time/week (F)	1 - 3 yd	21	Duplicate	63	11	683		Recyclables Taken to Recycling Drop-off Site				
Highlands Golf Course Clubhouse	5501 NW 12 ST	1 time/week (W)	1 - 2 yd	21	Duplicate	42	11	462						
Highlands Golf Course	5600 NW 20th ST	1 time/week (W)	1 - 2 yd	21	Duplicate	42	11	462	OCC; #1-#5	OCC 1 - 2yd #1 - #5 6 - 95 Gal	OCC 10.5 #1 - #5 10.5	OCC #1 - #5	21 31	OCC 1,500 lbs #1 - #5 620 lbs
Maintenance Shop Subtotal City Parks & Recreation Nov 1 - Mar 31		Number of Containers -								Number of Containers - Contractor Provided				
		Contractor Provided												
		2 yd	Duplicate Ctns	21		42		462	95 Gal	Duplicate	10.5		31	620
		3 yd	Duplicate Ctns	21		63		693	2 yd	Duplicate	10.5		21	1500
		Owner Provided												
		95 Gallon	Duplicate Ctns	63		32		347						
		2 yd	Duplicate Ctns	42		126		1,386						
Northwest 2 District Total		Number of Containers -								Number of Containers - Contractor Provided				
		Contractor Provided												
		2 yd		187		374		25,078	95 Gal	7	93.5		150	2,170
		3 yd	1	83		3,297		2	2 yd	2	93.5		187	3,750
		30 yd Compactor	1	52		1,560		171,600	8 yd	1	52		416	30520
		Owner Provided												
		95 Gallon	7	174		127		1,677						
		2 yd	4	197		564		7,518						
		Grand Total		693		2,874		209,170						

OP = Office Paper; OCC = Old Corrugated Cardboard; ONP= Old Newspapers; Mag = Magazines; PBP = Paperboard Packaging; UBC = Used Beverage Cans; SC = Steel Cans; #1 - #5 = Plastic Ctns #1- #5; G= Glass bottles and jars; TD = Telephone Dir

**Attachment 5**

2. CURRENT RECYCLING COLLECTION													
Address	Waste pickup days	Waste containers	Number of Service Trips per Year	Container Ownership O=Owner C=Contractor P=Provider	No. of Cubic Yards Serviced per Year	Average Pounds per Cubic Yard	Estimated Total Weight of Waste Collected per Year	Recycled Materials	Recycling Containers	Number of Service Trips per year	Number of Cubic Yards Serviced per year		Total Pounds Recycled in FY11-12
											Material	Cubic Yards	
Schedule A: Year-Round Collection													
Lincoln Lancaster County Building Commission Northeast Senior Center Health Dept. Bldg.													
	6320 Platte Ave	2 times/week	1 - 2 yd	104	C	208	105	21,840	No recycling at this time				
	3140 N ST	2 times/week	2 - 2 yd	104	C	416	100	41,600	OP 1 - 2 yd OCC 1 - 2 yd #1 - #5 2 - 95 Gal OP OCC ONP MAG UBC SC #1 - 95 Gal MAG 1 - 95 gal #5 TD	OP 12 OCC 52 #1 #5 12 UBC 12 ONP 12 MAG 12	OP 24 OCC 104 #5 12 UBC 6 ONP 6 MAG 6	OP 11,231 lbs OCC 3,150 lbs ONP 2,600 lbs UBC 575 lbs #1 - #5 840 lbs	
		Number of Containers - Contractor Provided											
Subtotal Building													
Commission		Contractor Provided 2 yd	3	208		624		63,440	95 Gal 2 yd	5	12	30	4,015
City of Lincoln Solid Waste Operations													14,381
	6001 Bluff Road												
	5101 N. 48th Street	No Waste Collection Service at this time							OP: OCC; ONP: MAG; UBC: SC: #1-#5; TD	1 - 2 yd	26	Co-mingled Recyclables	104 Unknown
Northeast Treatment Facility 7000 N. 70th St	Maintenance -Refuse	2 times/week (T F)	1 - 2 yd	104	C	312	100	31,200	OP: OCC; ONP: OCC	OP 1 - 95 Gal OCC Loose	12	OP	OP 600 lbs OCC 80 lbs
	Bar Screen Screenings**	2 times/week (T F)	1 - 2 yd	104	C	208	800	166,400					
	Strain Press Screenings**	1 time/week(F)	3 - 1 yd Ave 2-3 per time	52	C	156	800	124,800					
Street Maintenance Fire Dept Station #2	3200 Baldwin	1 time/week	1 - 3 yd	52	C	156	100	15,600					
	1545 N. 33rd St	2 times/week	1 - 95 gal	104	C	52	105	5,460	OP; OCC:ONP; MAG: UBC; SC: #1- #5;G	OP 1 - 95 Gal			Co-mingled Recyclables 26 4,500 lbs
Station #9	901 N. Corner	2 times/week	2 - 95 gal	104	C	104	105	10,920	OP; OCC:ONP; MAG: UBC; SC: #1- #5;G	OP 1 - 95 Gal	52	Co-mingled Recyclables	Co-mingled Recyclables 26 4,075 lbs
Station #5	3640 Touzalin Ave	2 times/week	3 - 95 gal	104	C	156	105	16,380	OP; OCC:ONP; MAG: UBC; SC: #1- #5;G	OP 1 - 95 Gal			Co-mingled Recyclables 26 5,100 lbs
Station #7	1345 S. Corner	1 time/week	4 - 95 gal	52	C	104	105	10,920	OP; OCC:ONP; MAG: UBC; SC: #1- #5;G	OP 1 - 95 Gal	52	Co-mingled Recyclables	Co-mingled Recyclables 26 3,345 lbs

Police Northeast Team Station		4843 Huntington Ave	1 time/week	1 - 2 yd	52	C	104	100	10,400	No recycling at this time				
Bethany Libraries														
1810 North Corner		2 times/week	1 - 95 gal	104		C	52	100	5,200	No recycling at this time				
3635 Touzalin ST		2 times/week	1 - 2 yd	104		C	208	100	20,800	OCC Loose; OP: OCC; MAG, ONP; #5 1- 95 Gal UBC; #1 - #5; Books As Needed	OP 1- 95 Gal			OP 1,500 lbs MAG 150 lbs OCC 415 lbs ONP 1,175 lbs Books 2,400 lbs
Subtotal City		Number of Containers -									Number of Containers - Contractor Provided			
		Contractor Provided												
		95 Gallon	11	468			468		48,880	95 Gal	8	192	128	23,340
		1 yd	3	52			156		124,800	2 yd	1	26	104	Unknown
		2 yd	4	364			832		228,800					
		3 yd	1	52			156		15,600					
Lancaster County Motor Vehicle Dept.		1 time/week	1 - 2 yd	52		C	104	100	10,400					

Herbert Park	Vegas Rd & Apache Tr	2 times/week (M Th)	1 - 95 gal	62	O	31	14	434	No recycling at this time			
	N. 81st St & Trail Ridge Rd	2 times/week (M Th)	1 - 95 gal	62	O	31	14	434				
Kahoa Park	N 78 St & Leighton	2 times/week (M Th)	1 - 95 gal	62	O	31	14	434	No recycling at this time			
Tyrrell Park	N 67 St & Baldwin Parking Lot	2 times/week (M Th)	1 - 95 gal	62	O	31	14	434	No recycling at this time			
	Leonard and Cleveland	2 times/week (M Th)	1 - 95 gal	62	O	31	14	434				
Mahoney Park	7600 Fremont St (west Lot)	2 times/week (M Th)	2 - 95 gal	62	O	62	14	868	No recycling at this time			
	South Paking Lot	2 times/week (M Th)	2 - 95 gal	62	O	62	14	868				
	Elton Lux Drive	2 times/week (M Th)	1 - 95 gal	62	O	31	14	434				
	Center Parking Lot	2 times/week (M Th)	1 - 3 yd	62	C	186	14	2,604				
		2 times/week (M Th)	6 - 95 gal	62	O	186	14	2,604				
	East Parking Lot	2 times/week (M Th)	1 - 95 gal	62	O	31	14	434				
	North Parking Lot	2 times/week (M Th)	3 - 95 gal	62	O	93	14	1,302				
Ballard Field & Pool	N 66 St & Kearney	2 times/week (M Th)	1 - 2 yd	62	C	124	14	1,736	No recycling at this time			
		2 times/week (M Th)	2 - 95 gal	62	O	62	14	868				
Havelock Park	N 64 St & Ballard	2 times/week (M Th)	2 - 95 gal	62	O	62	14	868	No recycling at this time			
	N 63 St & Ballard	2 times/week (M Th)	1 - 95 gal	62	O	31	14	434				
Woods Tennis Lot	S 33 St & J ST	3 times/week (M W F)	2 - 95 gal	93	O	93	14	1,302	No recycling at this time			
			1 - 3 yd	93	O	279	14	3,906				
Woods Pool and Ball	S 30 St & J ST (south lot)	3 times/week (M W F)	1 - 95 gal	93	O	46.5	14	651	OCC Loose: #1 - #5; UBC 2 - 95 gal	31	#1 - #5, UBC	OCC 80 lbs Co-mingled Recyclables 1,950 lbs
Field												
Woods Playground	Rogers Memorial DR & L ST to M ST	3 times/week (M W F)	1 - 3 yd	93	O	279	14	3,906	No recycling at this time			
		3 times/week (M W F)	2 - 95 gal	93	O	93	14	1,302				
Kiwanis Field (West Parking Lot - S end)	Rogers Memorial DR & L ST	3 times/week (M W F)	1 - 95 gal	93	O	46.5	14	651	No recycling at this time			
	Sand Volleyball Court	3 times/week (M W F)	1 - 95 gal	93	O	46.5	14	651	No recycling at this time			
Woods Shelter & Soccer Area	Rogers Memorial Dr & M St	3 times/week (M W F)	2 - 95 gal	93	O	93	14	1,302	No recycling at this time			
Mahoney Golf Clubhouse	7900 Adams St	3 times/week (M W F)	1 - 3 yd	93	C	279	14	3,906	No recycling at this time	OCC 1 - 2 yd	31	OCC 2,165 lbs Co-mingled Recyclables 1,035 lbs
									OP, OCC; #1 - #5; UBC	#1 - #5 2 - 95 gal	62	Co-mingled Recyclables 31
Mahoney Golf	8100 Adams St	2 times/week (M F)	1 - 2 yd	62	C	124	14	1,736	OP, OCC; #1 - #5; UBC	#1 - #5 2 - 95 Gal	31	#1 - #5 750 lbs
Maintenance Taylor Park	Parkvale by Park Sign	2 times/week (M Th)	1 - 95 gal	62	O	46.5	14	651	No recycling at this time			
	Randolph St. East of Sunrise	2 times/week (M Th)	1 - 95 gal	62	O	46.5	14	651				
Piedmont Park	Aldrich Rd, North of C St	2 times/week (M Th)	1 - 95 gal	62	O	46.5	14	651	No recycling at this time			
Easterday Rec. Center***	6130 Adams St	2 times/week (M Th)	1 - 2 yd	62	O	124	14	1,736	No recycling at this time			
									OP 1 - 95 Gal OCC Loose ONP, UBC; #1 - #5; UBC	OP 15.5 Co-mingled Recyclables 15.5	OP Co-mingled Recyclables 8	OP 1,500 lbs OCC 240 lbs ONP 40 lbs UBC 185 lbs #1 - #5 235 lbs
Children's Zoo Parking Lot	S 27 St and B ST	3 times/week (M W F)	4 - 95 gal	93	O	186	14	2,604	No Recycling at this time			
Parks Department Admin.	2740 A ST	3 times/week (M W F)	1 - 2 yd	93	O	186	14	2,604	OP 1 - 95 Gal OCC Loose ONP, UBC; #1 - #5; UBC	OP 1 - 95 Gal OCC Loose ONP, UBC; #1 - #5; UBC	OP Co-mingled Recyclables 15.5	OP 1,110 lbs OCC 60 lbs #1 - #5 15 lbs Co-mingled Recyclables 3,015 lbs
Ager Play Center Bldg***	1300 S 27 ST	3 times/week (M W F)	1 - 2 yd	93	O	186	14	2,604	Recyclables taken to Park Administration Recycling Area			
Subtotal Schedule B: City Parks & Recreation Apr 1 - Oct 31		Number of Containers - Contractor Provided							Number of Containers - Contractor Provided			



[illegible]

Ager Play Center	1300 S. 27th St	2 times/week(T F)	1 - 2 yd	42	Duplicate	76	11	835	Recyclables taken to Park Administration Recycling Area				
									Number of Containers - Contractor Provided		Number of Containers - Contractor Provided		
Subtotal Schedule C: City Parks & Recreation Nov 1- Mar 31		Number of Containers - Contractor Provided	2 yd	38	Duplicate Containers	84		924	95 Gal	52.5	45	4,165	
Northeast District Total		Number of Containers - Contractor Provided	95 gallon	468	Duplicate Containers	493		5,418	2 yd	10.5	21	250	
Grand Total		Number of Containers - Contractor Provided	95 gallon	468	Duplicate Containers	493		5,418	2 yd	10.5	21	250	

OP = Office Paper; OCC = Old Corrugated Cardboard; ONP = Old Newspapers; Mag = Magazines; PBP = Paperboard Packaging; UBC = Used Beverage Cans; SC = Steel Cans; #1 - #5 = Plastic Cans; #1 - #5 = Glass bottles and jars; TD = Telephone Directories  
 \* 95 Gallon Recycling containers are located inside the building and Contractor must enter the building and retrieve the full containers \*\*Special Waste Permit Required \*\*\*Has year round collection but is divided in this table with other Parks facilities



## Attachmnet 6

[illegible]

Subtotal Lancaster County	Number of Containers - Contractor Provided	1	104	624	62,400	95 Gal 2 yd	3	Number of Containers - Contractor Provided	24	24	12,485
Subtotal Schedule A: Year-Round Collection - Building Commission, City & Lancaster County	Number of Containers - Contractor Provided	5	312	260	27,040	95 Gal 2 yd	15	Number of Containers - Contractor Provided	150	150	43,660
	Contractor Provided	3	324	638	63,920	2 yd	2		76	76	4,255
	4 yd	1	260	1,040	104,000						
	6 yd	1	104	624	62,400						
Schedule B: April - October 31 Collection Schedule											
Lincoln Parks	S 2 ST & South ST	4 - 95 gal	62	124	14	1,736		No recycling at this time			
Sawyer Snell Park	S 2 ST & South ST	2 times/week (M Th)	62	186	14	2,604		No recycling at this time			
Sherman Field	2400 Park Blvd.	2 times/week (M Th)	62	93	14	1,302		No recycling at this time			
Standing Bear Memorial	West of 20th ST, half block north of Van Dorn	3 times/week (M W F)	93	186	14	2,604		No recycling at this time			
Irvingdale Park Pool/Tennis East lot		1 - 2 yd									
		3 times/week (M W F)	93	47	14	651		No recycling at this time			
Irvingdale Park South lot	18th & Van Dorn	1 - 95 gal	31	15.5	14	217		No recycling at this time			
Rudge Memorial Park	S 16 ST & Lake ST	1 time/week (M)	31	15.5	14	217		No recycling at this time			
Pioneers Park	3201 S. Coddington	3 times/week (M W F)	93	186	14	2,604		No recycling at this time			
		1 - 2 yd									
		3 times/week (M W F)	93	558	14	7,812		No recycling at this time			
		2 - 3 yd									
		3 times/week (M W F)	93	976.5	14	13,671					
Pioneers Nature Center	3201 S. Coddington	21 - 95 gal	93	186	14	2,604					
		1 - 2 yd									
		3 times/week (M W F)	93								
Pioneers Maintenance Shop	3201 S. Coddington	3 times/week (M W F)	93	465	14	6,510		OP, ONP/MAG; OCC; UBC; #1- #5; G* Come inside and empty indoor containers	15.5	7	Unknown
Van Dorn Park	S 9 ST & High ST	1 - 3 yd	93	279	14	3,906		No recycling at this time			
		3 times/week (M W F)	93					No recycling at this time			
Wilderness Day Camp	2900 S 1 ST	3 - 95 gal	93	139.5	14	1,953		No recycling at this time			
Peterson Park	4400 Southwood DR	2 times/week (T F)	93	279	14	3,906		No recycling at this time			
		1 time/week (F)	31	62	14	868		No recycling at this time			
Densmore Park	6501 S 14 ST	1 - 3 yd	93	279	14	3,906		No recycling at this time			
Pioneers Golf Clubhouse	3403 W Van Dorn	3 times/week (M W F)	93	279	14	3,906		OCC; UBC; #1- #5; Gal	31	62	OCC 1,220 lbs #1- #5 440 lbs
Pioneers Golf Maintenance	ST	3 times/week (M W F)	93	186	14	2,604		OCC; UBC; #1- #5; Gal	31	31	
		1 - 2 yd						#1- #5 2- 95 Gal	31	31	#1- #5 600 lbs
Subtotal Schedule B: City Parks & Recreation Mar 15 - Oct 31	Number of Containers - Contractor Provided	4	372	744	10,416	95 Gal 2 yd	4	Number of Containers - Contractor Provided	76	76	1,040.0
	Contractor Provided	2 yd	372	744	10,416	95 Gal 2 yd	4		31	31	1,220.0
	3 yd	5	434	1,581	22,134	2 yd	1				
	5 yd	1	93	465	6,510						
	Owner Provided										
	95 Gallon	34	465	1,411	19,747						
	2 yd	1	31	62	868						
	3 yd	2	186	837	11,718						

Schedule C: November 1- March 31 Collection Schedule												
Lincoln Parks												
Sawyer Snell Park	S 2 ST & South ST	1 time/week (M)	2 - 95 gal	21	Duplicate	21	11	231	No recycling at this time			
Standing Bear Memorial Grounds	2400 Park Blvd.	1 time/week (M)	2 - 95 gal	21	Duplicate	21	11	231	No recycling at this time			
Irvingdale Park Pool/Tennis	West of 20 ST, 1/2 blk north of Van Dorn	1 time/week(M)	1 - 95 gal	21	Duplicate	10.5	11	116	No recycling at this time			
East Lot									No recycling at this time			
Rudge Memorial Park	S 16 ST & Lake ST	1 time/week(M)	1 - 95 gal	21	Duplicate	10.5	11	116	No recycling at this time			
Pioneers Park	3201 S. Coddington	2 times/ week(M F)	1 - 2 yd	42	Duplicate	84	11	924	No recycling at this time			
Pioneers Nature Center	3201 S. Coddington	2 times/week(M F)	1 - 2 yd	42	Duplicate	84	11	924	No recycling at this time			
Pioneers Maintenance Shop	3201 S. Coddington	2 times/ week(M F)	1 - 5 yd	42	Duplicate	210	11	2,310	OP, ONP/MAG; and empty OCC; UBC; #1- #5; G* containers	10.5	OP Co-mingled Recyclables 5	Unknown
Van Dorn Park	S 9 ST & High ST	2 times/ week(M F)	1 - 3 yd	42	Duplicate	126	11	1,386	No recycling at this time			
Wilderness Day Camp	2900 S 1 ST	1 times/week(F)	1 - 3 yd	42	Duplicate	63	11	693	No recycling at this time			
Peterson Park	4400 Southwood DR	1 time/week(F)	1 - 2 yd	42	Duplicate	42	11	462	No recycling at this time			
Densmore Park	6601 S 14 ST	1 time/week(F)	1 - 3 yd	21	Duplicate	63	11	693	No recycling at this time			
Pioneers Golf Clubhouse	3403 W Van Dorn ST	2 times/week(M F)	1 - 3 yd	42	Duplicate	126	11	1,386	OCC; UBC; #1- #5; Gal	10.5	OCC #1 - #5	OCC 600 lbs #1 - #5 150 lbs
Pioneers Golf Maintenance	3403 W Van Dorn ST	2 times/week(M F)	1 - 2 yd	42	Duplicate	84	11	924	UBC; #1 - #5 Gal	10.5	#1 - #5	#1 - #5 250 lbs
Subtotal Schedule C:		Number of Containers -										
CityParks & Recreation		Contractor Provided										
Nov 1- Mar 14		2 yd	Duplicate Containers	126		252		2772	95 Gal	Duplicate	31.5	31
		3 yd	Duplicate Containers	105		315		3,465	2 yd	Duplicate	10.5	21
		5 yd	Duplicate Containers	42		210		2,310				
		Owner Provided										
		95 Gallon	Duplicate Containers	168		567		6,237				
		2 yd	Duplicate Containers	42		42		462				
		3 yd	Duplicate Containers	42		63		693				
Southwest District Total		Number of Containers -										
		Contractor Provided										
		95 gal	5	312		260		27,040	95 Gal	19	235	257
		2 yd	7	614		1,228		36,508	2 yd	3	117.5	235
		3 yd	5	539		1,896		25,599				6075
		4 yd	1	260		1040		104,000				
		5 yd	1	135		675		8,820				
		6 yd	1	104		624		62,400				
		Owner Provided										
		95 Gallon	34	633		1,978		25,984				
		2 yd	1	73		1,330		1,330				
		3 yd	2	228		900		12,411				

[illegible]

1. WASTE COLLECTION										2. CURRENT RECYCLING COLLECTION					
Southeast District	Address	Waste pickup	Waste	Number of Service Trips	Container Ownership	No. of Cubic Yards Serviced per Year	Average Pounds per Cubic Yard	Estimated Total Weight of Waste Collected per Year (lbs)	Recycled Materials	Recycling Containers	Number of Service Trips per year	Material	Cubic Yards	Total Pounds Recycled in FY11-12	
		days	containers	per Year	C=Contractor Provider										
REvised 10/17/13															
Schedule A: Year-Round Collection															
Lincoln Lancaster County Building Commission															
City of Lincoln	3200 South St	1 time/week(T)	1 - 3 yd	52	C	156	100	10,000	No Recycling at this time						
Libraries	2400 S 56 ST	2 times/week	1 - 2 yd	104	C	208.0	100	20,800	OP 1 - 95 Gal OCC Loose ONP/MAG 1 - 95 gal UBC/#1-#5 1 - 95 Gal Books in boxes	12	OP ONP/MAG OCC UBC/#1 - #5			OP 300 lbs ONP 2,850 lbs MAG 375 lbs OCC 1,055 lbs UBC 115 lbs #1- #5 325 lbs Books 10,350 lbs	
Fire Dept Station #4	5600 S. 27th St	1 time/week	1 - 2 yd	52	C	104	105	10,920	OP; OCC;ONP; MAG; UBC; SC; #1-#5;G					Co-mingled Recyclables 26 4,175 lbs	
Station # 6	5051 S. 48th St	2 times/week	2- 95 gal	104	C	104	105	10,920	OP; OCC;ONP; MAG; UBC; SC; #1-#5;G					Co-mingled Recyclables 26 6,830 lbs	
Station #12	2201 S. 84th ST	1 time/week	2- 95 gal	52	C	52	105	5,460	OP; OCC;ONP; MAG; UBC; SC; #1-#5;G					Co-mingled Recyclables 26 3,950 lbs	
City Subtotal		Number of Containers								Number of Containers - Contractor Provided					
		- Contractor Provided	4	156		156		16,380	95 Gal	6	168		96	30,405	
		95 gal	2	156		312		31,720							
		2 yd	1	52		156		10,000							
		3 yd													
Lancaster County		Number of Containers								Number of Containers - Contractor Provided					
Subtotal Schedule A: Year-Round Collection - Building Commission, City & Lancaster County		- Contractor Provided	4	156		156		16,380	95 Gal	6	168		96	30,405	
		95 gal	2	156		312		31,720							
		2 yd	1	52		156		10,000							
		3 yd													
Schedule B: April 1 - October 31															
Collection Schedule															



Junior Golf and Winfield	Normal & South	1 time/week(W)	1 - 95-gal	21	Duplicate	9.5	11	105	OP, OCC; ONP, UBC; #1 - #5	OP 1 - 95 Gal OCC Loose ONP, UBC #1- #5 1 - 95 Gal	OP Comingled Recyclables	OP 80 lbs OCC 430 lbs ONP 160 lbs #1 - #5 70 lbs
<b>Courts Lots</b>												
Gravel Lot	Memorial Drive & South St	1 time/week(W)	2 - 95-gal	21	Duplicate	19.0	11	209	No Recycling at this time	OP 1 - 95 Gal		
Eden Park and Pool	S 44th & Antelope Cr Rd	1 time/week(F)	1 - 2 yd	21	Duplicate	38.0	11	418	No Recycling at this time	OCC Loose		
Roberts Park	S 58 ST & Sumner	2 times/week(M F)	1 - 3 yd	42	Duplicate	76	11	836	No Recycling at this time	ONP, UBC #1- #5 1 - 95 Gal		
Pine Lake Park	S 66 ST & Pine Lake RD	2 times/week(M F)	1 - 2 yd	42	Duplicate	76	11	836	No Recycling at this time			
Tierra Park	S 28 ST & Tierra DR	2 times/week(M F)	1 - 2 yd	42	Duplicate	114	11	1,254	No Recycling at this time			
Henry Park	4421 Prescott	2 times/week(M F)	1 - 2 yd	42	Duplicate	76	11	836	No Recycling at this time			
Holmes Park	South of Lake curbside	2 times/week(M F)	7 - 95 gal	42	Duplicate	133	11	1,463	No Recycling at this time			
	Boat ramp south of Loake	2 times/week(M F)	1 - 2 yd	42	Duplicate	76	11	836				
	North of lake, curbside and	2 times/week(M F)	1 - 95 gal	42	Duplicate	19	11	209				
	lots	2 times/week(M F)	16 - 95 gal	42	Duplicate	304	11	3,344				
		2 times/week(M F)	2 - 2 yd	42	Duplicate	152	11	1,672				
		2 times/week(M F)	2 - 3 yd	42	Duplicate	228	11	2,508				
Holmes Golf Maintenance	S. 70th ST & South Shore	1 time/week(M)	1 - 4 yd	21	Duplicate	76	11	836				
	Drive											
Rickman's Dog Run	S 70 ST & Holmes Park RD	1 time/week(F)	1 - 2 yd	21	Duplicate	38	11	418	OCC, UBC; #1 - #5	OCC 1 - 2yd #1- #5 2 - 95 Gal	OCC #1 - #5	OCC 400 lbs #1 - #5 1360 lbs UBC 15 lbs
Southeast Shop	6400 Normal Blvd.	2 times/week(M F)	1 - 3 yd	42	Duplicate	114	11	1,254	No Recycling at this time			
Subtotal Schedule C: City Parks & Recreation Nov 1- Mar.31	Number of Containers								No Recycling at this time	Number of Containers - Contractor		
	- Contractor Provided	2 yd	Duplicate Ctns	84		152		1,672				
		3 yd	Duplicate Ctns	84		399		4,389	95 Gal	Duplicate	5	5
		5 yd	Duplicate Ctns	42		190		2,090	2 yd	Duplicate	5	10
	Owner Provided											400
	95 gallon		Duplicate Ctns	252		561		6,166				
			Duplicate Ctns	168		418		4,598				
		2 yd	Duplicate Ctns	126		304		3,344				
		3 yd	Duplicate Ctns	21		76		836				
		4 yd	Duplicate Ctns									
<b>Southeast District Total</b>	Number of Containers									Number of Containers - Contractor Provided		
	- Contractor Provided	95 gallon										
		2 yd	4	156		156		16,380	95 Gal	10	204	130
		3 yd	5	426		836		38,600	2 yd	2	28.5	57
		5 yd	4	322		1,392		26,107				2,590
		Owner Provided	3	228		1,180		15,950				
		95 gallon	34	934		2,142		28,300				
		2 yd	5	478		1,248		16,218				
		3 yd	3	312		769		9,854				
		4 yd	1	114		448		6,044				
	Grand Total			2,970		8,171		157,453				

OP = Office Paper, OCC = Old Corrugated Cardboard, ONP = Old Newspapers, Mag = Magazines, PBP = Paperboard Packaging, UBC = Used Beverage Cans; SC = Steel Cans; #1 - #5 = Plastic Cans; #1 - #5 = Glass bottles and jars, TD = Telephone Director  
 \* 95 Gallon Recycling containers are located inside the building and Contractor must enter the building and retrieve the full containers



## ATTACHMENT 8

### Summary of Number of Contractor and Owner Provided Containers by District and Type of Governmental Organization

REVISED 10/16/2013

District/Governmental Organization	Waste			Recyclables		
	Container Type	Number Provided by Contractor	Number Provided by City (owner)	Container Type	Number Provided by Contractor	Number Provided by City (owner)
<b><u>Downtown District</u></b>						
Building Commission	2 yd 4 yd 6 yd	3 1 0	0 1 1	95 gallon 2 yd	18 5	0 0
City Facilities	95 gallon 2 yd 3 yd 4 yd	5 7 2 1	5 0 0 0	95 gallon 2 yd 4 yd	36 4 1	0 0 0
County Facilities	None	0	0	None	0	0
<b>Subtotal Downtown District</b>	95 gallon 2 yd 3 yd 4 yd 6 yd	5 10 2 2 0	5 0 0 1 1	95 gallon 2 yd 4 yd	54 9 1	0 0 0
<b><u>Northwest District 1</u></b>						
Building Commission	2 yd	1	0	none	0	0
City Facilities	95 gallon 2 yd 3 yd 4 yd 5 yd	11 19 4 4 2	14 0 1 0 0	95 gallon 2 yd	29 7	0 0
County Facilities	2 yd 3 yd	3 1	0 0	95 gallon 2 yd	4 1	0 0
<b>Subtotal Northwest District 1</b>	95 gallon 2 yd 3 yd 4 yd 5 yd	11 23 5 4 2	14 0 1 0 0	95 gallon 2 yd	33 8	0 0
<b><u>Northwest District 2</u></b>						
Building Commission	None	0	0	None	0	0
City Facilities	95 gallon 2 yd 3 yd	0 2 1	7 4 0	95 Gal 2 yd	7 1	0 0
County Facilities	30 yd Compactor	1	0	2 yd 8 yd	1 1	0
<b>Subtotal Northwest District 2</b>	95 gallon 2 yd 3 yd 30 yd Compactor	0 2 1 1 1	7 4 0 0 0	95 Gal 2 yd 8 yd	7 2 1	0 0 0
<b><u>Northeast District</u></b>						
Building Commission	2 yd	3	0	95 Gal 2 yd	5 2	0 0
City Facilities	95 gallon 1 yd 2 yd 3 yd	11 3 6 5	61 0 5 3	95 Gal 2 yd	21 2	0 0
County Facilities	2 yd	2	0	95 Gal 2 yd	4 1	0 0
<b>Subtotal Northeast District</b>	95 gallon 1 yd 2 yd 3 yd	11 3 11 5	61 0 5 3	95 Gal 2 yd	30 5	0 0



Attachment 8 (Continued)	Waste			Recyclables		
	Container Type	Number Provided by Contractor	Number Provided by City (owner)	Container Type	Number Provided by Contractor	Number Provided by City (owner)
<b>Southwest District</b>						
Building Commission	2 yd 4 yd	1 1	0 0	95 Gal 2 yd	6 1	0 0
City Facilities	95 gallon 2 yd 3 yd 5 yd	5 6 5 1	34 1 2 0	95 Gal 2 yd	10 1	0 0
County Facilities	6 yd	1	0	95 Gal 2 yd	3 1	0 0
<b>Subtotal Southwest District</b>	95 gallon 2 yd 3 yd 4 yd 5 yd 6 yd	5 7 5 1 1 1	34 1 2 0 0 0	95 Gal 2 yd	19 3	0 0
<b>Southeast District</b>						
Building Commission	None	0	0	None	0	0
City Facilities	95 gallon 2 yd 3 yd 4 yd 5 yd	4 5 4 0 3	34 5 3 1 0	95 Gal 2 yd	10 2	0 0
County Facilities	None	0	0	None	0	0
<b>Subtotal Southeast District</b>	95 gallon 2 yd 3 yd 4 yd 5 yd	4 5 4 0 3	34 5 3 1 0	95 Gal 2 yd	10 2	0 0
<b>Total City-wide</b>						
Building Commission	2 yd 4 yd 6 yd	7 2 0	0 1 1	95 Gal 2 yd	29 8	0 0
City Facilities	95 gallon 1 yd 2 yd 3 yd 4 yd 5 yd	36 3 45 21 5 6	155 0 15 9 1 0	95 Gal 2 yd 4 yd	113 17 1	0 0 0
County Facilities	2 yd 3 yd 6 yd 30 yd	5 1 1 1	0 0 0 0	95 Gal 2 yd 8 yd	11 4 1	0 0 0
<b>Overall City-Wide Total</b>	95 gallon 1 yd 2 yd 3 yd 4 yd 5 yd 6 yd 30 yd	36 3 57 22 7 6 1 1	155 0 15 9 2 0 1 0	95 Gal 2 yd 4 yd 8 yd	153 29 1 1	0 0 0 0

**ATTACHMENT 9**  
**LISTING OF FACILITY AND BILLING CONTACT PERSON AND ADDRESS**  
**FOR WASTE AND RECYCLING COLLECTION SERVICES**  
**10/03/2013**

<u><b>FACILITY</b></u>	<u><b>CONTACT PERSON</b></u>
<b>County/City Building</b> 555 So 10th Street	<u><b>BUILDING COMMISSION:</b></u> Cindy Ditmer Property Management 920 "O" Street, Suite 203 Lincoln, NE 68508 441-7355
<b>Hall of Justice</b> 575 So 10 <sup>th</sup> Street	<b>All the buildings in this category should be billed to:</b>
<b>Old City Hall</b> 920 "O" Street	
<b>Data Processing</b> 233 So. 10th Street	
<b>Health Department</b> 3140 N Street	
<b>Trabert Hall</b> 2202 So. 11 <sup>th</sup> Street	
<b>K Street Complex Loading Dock</b> 440 S. 8 <sup>th</sup> Street	
<b>Court House Plaza</b> 633 So 9 <sup>th</sup> Street	
<b>Northeast Senior Center</b> 6320 Platte Avenue	
<b>LPD Center Service Sub Station</b> 1501 N. 27 <sup>th</sup> Street	
<b>LPD Northeast Service Sub Station</b> 4843 Huntington Avenue	
<b>Lincoln Area Agency on Aging</b> <b>Downtown Senior Center</b> 1005 O Street	

**Police Department**  
**Police Garage**  
635 J Street

**CITY FACILITIES**

Beth Kohl  
Police Department Garage  
635 J Street  
Lincoln, Ne 68508  
(402) 441-6536

**City Facilities (Continued)**

**Page 2**

**FACILITY**  
**Public Works and Utilities Department**

**CONTACT PERSON**

**Theresa Street Wastewater  
Treatment Plant**  
2400 Theresa Street  
Lincoln, NE 68521

Ron Swanson  
(402) 326-3468

**Northeast Wastewater Treatment Plant**  
7000 North 70<sup>th</sup> Street  
Lincoln, NE 68521

Floyd Anderson  
(402) 309-5339

**Lincoln Water System**  
2021 No. 27th Street  
Lincoln, NE 68521

Avery Quakenbush  
(402) 430-4406

**StarTran**  
710 J Street  
Lincoln, NE 68508

Glenn Knust  
(402) 441-8317

**Municipal Service Center**  
901 West Bond  
Lincoln, NE 68521

Rod Hendrickson  
(402) 416-1308

**Parks and Recreation Department**

**Administration Building**  
2740 A Street  
Lincoln, NE 68502

Dave Bomberger  
2740 A Street  
Lincoln, NE 68502  
(402) 441-6051

**F Street Recreation Center**  
1225 F Street

**All City Parks and facilities are billed to this  
individual**

**Pioneer Park Nature Center**  
3201 S. Coddington Ave  
Lincoln, Ne 68522

**Highlands Golf Course  
Club House**  
5501 NW 12<sup>th</sup> Street  
Lincoln, Ne 68521

**Maintenance Shop**  
5501 NW 12<sup>th</sup> Street

**Mahoney Golf Course  
Club House**  
8100 Adams Street  
**Maintenance Shop**  
8100 Adams Street

**Jim Ager Junior Golf Course  
Club House**  
3761 Normal Blvd

**City Facilities (Continued)**

<b><u>FACILITY</u></b>	<b><u>CONTACT PERSON</u></b>
<b>Parks and Recreation Facilities (Continued)</b>	
<b>Holmes Golf Course</b> <b>Maintenance Shop</b> 3701 South 70 <sup>th</sup> Street	
<b>Pioneer Park Golf Course</b> <b>Club House</b> 3403 W Van Dorn Street <b>Maintenance Shop</b> 3403 W Van Dorn Street	
<b>Star City Shores</b> 27 <sup>th</sup> & Hwy 2	
<b>University Pool</b> N 48 <sup>th</sup> St. & Francis Street	
<b>Woods Pool and Tennis Courts</b> 30 <sup>th</sup> & J Street	
<b>Air Park Pool</b> 4000 NW 46 <sup>th</sup> Street	
<b>Ballard Pool</b> 3901 N. 66 <sup>th</sup> Street	
<b>Belmont Pool</b> 12 <sup>th</sup> & Mannett	
<b>Eden Pool</b> 4400 Antelope Creek Road	
<b>Highlands Pool</b> 5511 NW 12 <sup>th</sup> Street	
<b>Irvingdale Pool</b> 19 <sup>th</sup> & Van Dorn Street	
<b>Air Park Recreation Center</b> 3720 NW 46 <sup>th</sup> Street	
<b>Auld Recreation Center</b> 3140 Sumner Street Lincoln, NE 68502	
<b>Easterday Recreation Center</b> 6130 Adams Street	
<b>Northeast District Facility</b> 5045 Colby Street	

**City Facilities (Continued)**

**Page 4**

**FACILITY**

**CONTACT PERSON**

**Parks and Recreation Facilities (Continued)**

**Northwest District Facility**

3120 N 5<sup>th</sup> Street

**Southeast District Facility**

6400 Normal Blvd

**Muny Building**

22<sup>nd</sup> and Monroe Avenue

**Lincoln Libraries**

**Bennet Martin**

136th So. 14<sup>th</sup> Street

Paul Jones

(402) 441-8513

**All Library facilities are billed to this individual**

**libraries**

**Eisley Library**

1530 Superior Street

**Gere Library**

2400 S. 56th Street

**Anderson Library**

3635 Touzalin

**Walt Library**

6701 S 14<sup>th</sup> Street

**South Library**

2675 South Street

**Bethany Library**

1810 N. Cotner Blvd.

**Lincoln Fire and Rescue Department**

**Headquarters Station #1**

1801 Q Street

Kim Kabourek

(402) 441-7393

**All Fire Stations are billed to this individual**

**Station #2**

1545 N. 33<sup>rd</sup> Street

**Station #3**

2<sup>nd</sup> & N Street

**Station #4**

5600 S. 27<sup>th</sup> Street

**Station #5**

3640 Touzalin

**City Facilities (Continued)**

**Page 5**

**FACILITY**

**CONTACT PERSON**

**Lincoln Fire and Rescue Department (continued)**

**Station #6**

5051 S. 48<sup>th</sup> Street

**Station #7**

1345 S Cotner

**Station #8**

2760 s. 17<sup>th</sup> Street

**Station #9**

901 N Cotner Blvd.

**Station #10**

1440 Adams

**Station #12**

2201 S 84<sup>th</sup> Street

**Station #13**

1700 S. Coddington

**Station #14**

5435 NW 1<sup>st</sup> Street

**Urban Development Department**

**Haymarket Garage**

850 Q Street

**Carriage Park Garage**

1128 L Street

**Que Place**

1111 Q Street

**Red 1**

555 R Street

**West Depot**

676 O Street

Tony Bisesi

Parking Services

850 Q Street

Lincoln, NE 68508

**All City Parking Garages are billed to this individual**

(402) 441-4613

**COUNTY FACILITIES:**

**Motor Vehicle Dept**

625 N. 46<sup>th</sup> Street

Cindy Dittmer

Property Management

920 "O" Street Suite 203

Lincoln, NE 68508

(402) 441-7355

**Election Commission**

601 N. 46<sup>th</sup> Street

Cindy Dittmer

Property Management

920 "O" Street Suite 203

Lincoln, NE 68508

(402) 441-7355

**County Facilities (Continued)**

**Page 5**

**FACILITY**

**Drivers Testing Center**

500 West O Street

**Cooperative Extension**

444 Cherrycreek Road

Lincoln, Ne 68528

**County Corrections**

3801 West O Street

Lincoln, Ne 68508

**County Engineer**

**Administration Office & Maintenance Shop**

444 Cherrycreek Road Building C

Lincoln, Ne 68528

**Youth Services**

**Detention Center**

1200 Radcliff Street

Lincoln, Ne 68502

**CONTACT PERSON**

Cindy Dittmer

Property Management

920 "O" Street Suite 203

Lincoln, NE 68508

(402) 441-7355

Jenny DeBuhr

(402) 441-7180

Angie Koziol,

(402) 441-8916

Dianne Hergott

(402) 441-7681

Cindy Dittmer

Property Management

920 "O" Street Suite 203

Lincoln, NE 68508

(402) 441-7355

# **ADDENDUM #4**

**Issue Date:10/29/13**

## **SPECIFICATION NO.13-304**

**FOR**

### **Waste and Recyclable Collection Services**

Addenda are instruments issued by the City prior to the date for receipt of offers which will modify or interpret the specification document by addition, deletion, clarification or correction. Please acknowledge receipt of this addendum in the space provided in the Attribute Section.

Be advised of the following changes and clarifications to the City's specification and bidding documents:

PLEASE NOTE: QUESTIONS ARE IN BLACK PRINT AND ANSWERS AND CLARIFICATIONS ARE IN RED PRINT.

1. There are currently two locations where payment is being made for recycling materials under the current contract.  
Bennet Martin Library - \$100.00 per month for pickup of recycling materials in basement.  
Pioneers Park Nature Center - \$30.00 per month for inside pickup of recycling materials.  
All other locations are picked up at no charge under the current contract.

**End of Addendum**



# **ADDENDUM #5**

**Issue Date:10/29/13**

## **SPECIFICATION NO.13-304**

**FOR**

### **Waste and Recyclable Collection Services**

Addenda are instruments issued by the City prior to the date for receipt of offers which will modify or interpret the specification document by addition, deletion, clarification or correction. Please acknowledge receipt of this addendum in the space provided in the Attribute Section.

Be advised of the following changes and clarifications to the City's specification and bidding documents:

PLEASE NOTE: QUESTIONS ARE IN BLACK PRINT AND ANSWERS AND CLARIFICATIONS ARE IN RED PRINT.

1. Line #12.87 and 12.88 is asking for pricing for refuse service, however on the spreadsheet with the breakout it is showing no refuse for those areas. Can you help me with this?  
Line #12.89 is asking for refuse but the spreadsheet is showing refuse, bar screen and strain press.

Answer: Lines 12.87, 12.88 and 12.89 should read Recycle, not Refuse. The Spreadsheet states that recycling is collected at each of these locations.

**End of Addendum**

# **SPECIAL PROVISIONS FOR TERM CONTRACTS**

## **PURCHASING DEPARTMENT CITY OF LINCOLN/LANCASTER COUNTY, NEBRASKA**

### **1. ESTIMATED QUANTITIES**

- 1.1 The quantities set forth in the line items and specification document are approximate and represent the estimated requirements for the contract period.
- 1.2 Items listed may or may not be an inclusive requirements for this category.
- 1.3 Category items not listed, but distributed by bidder are to be referred to as kindred items. Kindred items shall receive the same percentage of discount or pricing structure as items listed in the specification document.
- 1.4 The unit prices and the extended total prices shall be used as a basis for the evaluation of bids. The actual quantity of materials necessary may be more or less than the estimates listed in the specification document, but the City/County shall be neither obligated nor limited to any specified amount. If possible, the Owners will restrict increases/decreases to 20% of the estimated quantities listed in the specification document.

### **2. CONTRACT PERIOD**

- 2.1 The material shall be delivered as ordered during the contract period, beginning from the date of contract execution and ending as indicated in the specifications or in the Attribute Section of the bid.
- 2.2 Bidder must indicate in the Bid, if extension renewals are an option.
- 2.3 By mutual consent of both parties it is understood and agreed that the contract may be renewed at the same prices and/or under the same conditions governing the original contract.

### **3. BID PRICES**

- 3.1 Bidders must state in the Attribute Section if the bid prices will remain firm for the full contract period; or if the bid prices will be subject to escalation/de-escalation.
- 3.2 Escalation/De-escalation Clause: In the event that prevailing market conditions warrant an adjustment in bid prices contained in the contract, the following escalation/de-escalation clause shall be the only clause applicable or acceptable:
  1. Contractor shall give written notice to the Purchasing Agent of any proposed changes from contract prices not less than thirty (30) calendar days prior to the effective date of said price changes.
  2. Such notice must be accompanied by a certified copy of the supplier's advisory or notification to the contractor of price changes.
  3. No price escalation will be authorized in excess of the amount of the increase referred to on the supplier's notice.
  4. Purchasing shall issue a contract Addendum with revised pricing upon receipt and approval. The Addendum will be executed by both parties for the remaining term of the contract.
  5. The approved price change shall be honored for all orders received by the contractor after the effective date of such price change.
  6. Approved price changes are not applicable to orders already issued and in process at time of price change.

7. Purchasing reserves the right to audit and/or examine any pertinent books, documents, papers, records or invoices relating directly to the contract transaction in question after reasonable notice and during normal business hours.

8. The Purchasing Agent retains the right to determine whether or not such proposed price changes are in the best interests of the City/County.

9. If in the opinion of the Purchasing Agent any proposed increase is found unacceptable, the Purchasing Agent reserves the right to cancel the contract upon thirty (30) calendar days written notice.

10. Contractors must tie any price change clause to an industry-wide or otherwise nationally recognized index, or some other form of verifiable document. Contractor will put the Purchasing Agent on the mailing lists for such publication so that the Purchasing Agent can monitor said changes. Such membership will be no cost to the Owners.

### **4. CONTRACT ADMINISTRATION**

- 4.1 The Purchasing Division will issue a Contract to all successful bidders. Such contract will incorporate the specifications and all other forms used during the bid process.
- 4.2 Orders for materials will be made as needed by the various Agencies following execution by all parties.
- 4.3 Contractor may be asked to assist the Purchasing Agent with the development of a list of repetitively purchased commodities, to periodically update such list, and to assist in the development of a list of suitable substitutions.
- 4.4 Contractor shall provide technical advice upon request, and assist in the evaluation of new products.
- 4.5 Contractor shall monitor orders to ensure the highest possible fill rate and minimize back-orders.

### **5. QUARTERLY REPORT**

- 5.1 Upon request, the contractor shall provide to the Purchasing Agent a quarterly report, showing all purchases made under the terms and conditions of the contract.
- 5.2 Such quarterly report shall itemize the following information:
  1. Each ordering department.
  2. Items and quantities purchased by department.
  3. Total dollar amount of purchases by department.

**INSURANCE CLAUSE TO BE USED FOR ALL CONTRACTS LANCASTER  
COUNTY, NEBRASKA; PUBLIC BUILDING COMMISSION, CITY OF LINCOLN,  
NEBRASKA  
OWNERS**

The Contractor shall indemnify and save harmless the Owners from and against all losses, claims, damages, and expenses, including attorney's fees, arising out of or resulting from the performance of the contract that results in bodily injury, sickness, disease, death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom and is caused in whole or in part by the Contractor, any subcontractor, any directly or indirectly employed by any of them or anyone for whose acts any of them may be liable. This section will not require the Contractor to indemnify or hold harmless the Owners for any losses, claims, damages, and expenses arising out of or resulting from the negligence of the Owners.

Contractor shall not commence work under this contract until he has obtained all insurance required under this Section and such insurance has been approved by the Owners Attorneys, nor shall the Contractor allow any sub-contractor to commence work on his subcontract until all similar insurance required of the subcontractor has been so obtained and approved.

- A. Worker's Compensation Insurance and Employer's Liability Insurance: The Contractor shall take out and maintain during the life of this contract the applicable statutory Worker's Compensation Insurance with an insurance company authorized to write such insurance in this state covering all his employees, and in the case of any work sublet, the Contractor shall require the subcontractor similarly to provide statutory Worker's Compensation Insurance for the latter's employees. The Contractor shall take out and maintain during the life of this contract, Employer's Liability Insurance with a limit of \$100,000 in an insurance company authorized to write such insurance in all states where the Contractor will have employees located in the performance of this contract, and the Contractor shall require each of his subcontractors similarly to maintain common law liability insurance on his employees.

State	Statutory
Applicable Federal	Statutory
Employer's Liability	\$100,000

B. General Liability Insurance

1. The Contractor shall maintain during the life of this contract, General Liability Insurance, naming and protecting him and the Owners, its officials, employees and volunteers as insured, against claims for damages resulting from (a) bodily injury, including wrongful death, (b) personal injury liability, and (c) property damage which may arise from operations under this contract whether such operations be by himself or by any subcontractor or anyone directly or indirectly employed by either of them. The minimum acceptable limits of liability to be provided by such insurance shall be as follows:

Bodily Injury/Property Damage	\$2,000,000 each Occurrence \$2,000,000 Aggregate
Personal Injury Damage	\$1,000,000 each Occurrence
Contractual Liability	\$1,000,000 each Occurrence
Products Liability & Completed Operations	\$1,000,000 each Occurrence

2. The General Liability Insurance required by the preceding paragraph shall include the following extensions of coverage:

- a. The coverage shall be provided under a Commercial General Liability form or similar thereto.
- b. X.C.U. Coverage - if the contract requires any work procedures involving blasting, excavating, tunneling or other underground work, the liability coverage shall include Standard Blasting or Explosion Coverage, Standard Collapse Coverage, and Standard Underground Coverage commonly referred to as XCU Property Damage Liability.
- c. The property damage coverage shall include a Broad Form Property Damage Endorsement or similar thereto.
- d. Contractual Liability coverage shall be included.
- e. Products Liability and/or Completed Operations coverage shall be included.
- f. Personal Injury Liability coverage shall be included.

- C. Automobile Liability Insurance: The Contractor shall take out and maintain during the life of the contract such Automobile Liability Insurance as shall protect him against claims for damages resulting from bodily injury, including wrongful death, and property damage which may arise from the operations of any owned, hired, or non-owned automobiles used by or for him in any capacity in connection with the carrying out of this contract. The minimum acceptable limits of liability to be provided by such Automobile Liability Insurance shall be as follows:

Bodily Injury and Property Damage	\$1,000,000 Combined Single Limit
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- D. Railroad Contractual Liability Insurance: If work is to be performed within 50 feet of any railroad property and affecting any railroad bridge or trestle, tracks, road beds, tunnel, underpass or crossing, Railroad Contractual Liability Endorsement (ISO® form CG24170196 or newer).
- E. Railroad Protective Liability: If work is to be performed within 50 feet of any railroad property and affecting any railroad bridge or trestle, tracks, road beds, tunnel, underpass or crossing or otherwise required by the Special Provisions or applicable requirements of an affected railroad, the Contractor shall provide Railroad Protective Liability Insurance naming the affected railroad/s as insured with minimum limits for bodily injury and property damage of \$2,000,000 per occurrence, \$6,000,000 aggregate, or such other limits as required in the Special Provisions or by the affected railroad. The original of the policy shall be furnished to the railroad and a certified copy of the same furnished to the Lancaster County Purchasing Department prior to any related construction or entry upon railroad premises by the Contractor or for work related to the Contract.
- F. Builder's Risk Insurance (For Building Construction Contracts Only): Unless otherwise specified where buildings are to be constructed under this contract, the Contractor shall provide and maintain fire, extended coverage, vandalism, and malicious mischief insurance, covering such building in an amount equal to one-hundred percent (100%) of the contract amount (minimum), as specified herein. Losses, if any, shall be made payable to the Owners and Contractor as their interest may appear. A Certificate of Insurance evidencing such insurance coverage shall be filed with the Owners by the time work on the building begins and such insurance shall be subjected to the approval of the Owners Attorneys.
- G. Minimum Scope of Insurance: All Liability Insurance policies shall be written on an "occurrence" basis only. All insurance coverage are to be placed with insurers authorized to do business in the State of Nebraska and must be placed with an insurer that has an A.M. Best's Rating of no less than A:VII unless specific approval has been granted by the Owners.
- H. Certificate of Insurance: All certificates of insurance shall be filed with the Owners on the standard ACCORD CERTIFICATE OF INSURANCE form showing the specific limits of insurance coverage required by the preceding Sections A, B, C, D, and showing the Owners as additional insured. Such certificate shall specifically state that insurance policies are to be endorsed to require the insurer to provide the Owners thirty days written notice of cancellation, non-renewal or any material reduction of insurance coverage.

**INSTRUCTIONS TO PROPOSERS**  
**City of Lincoln, Nebraska, County of Lancaster, Public Building Commission**  
**"Owners"**

**1. PROPOSAL PROCEDURE**

- 1.1 All responses to electronic RFP's will be completed as outlined in this document and the specifications using a two step process.
  - A) Proposers shall respond electronically to all attributes and addendums as required.
  - B) All written responses and information shall be mailed or delivered to the office of the Purchasing Division as outlined in the specifications.
- 1.2 Proposer shall submit complete sets of the RFP documents and all supporting material as indicated in the specifications. Any interlineation, alteration or erasure on the specification document shall be initialed by the proposer. Proposer shall not change the proposal form nor make additional stipulations on the specification document. Any amplified or qualifying information shall be on the proposer's letterhead and firmly attached to the response/offer document.
- 1.3 Proposed prices shall be submitted on company letterhead with the proposal if the specifications indicate that price will be evaluated as part of the award criteria.
- 1.4 Failure to complete the electronic and written portions of the RFP may cause the proposal to be rejected.
- 1.5 Response by a firm / organization other than a corporation must include the name and address of each member.
- 1.6 A response by a corporation must be signed in the name of such corporation by a duly authorized official thereof.
- 1.7 Any person signing a response for a firm, corporation, or other organization must show evidence of his authority so to bind such firm, corporation, or organization.
- 1.8 Proposals received after the time and date established for receiving offers will be rejected.

**2. EQUAL OPPORTUNITY**

- 2.1 Each proposer agrees that it shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, disability, national origin, age, or marital status. In the employment of persons, proposer shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to race, color, religion, sex, disability, national origin, age, or marital status.

**3. DATA PRIVACY**

- 3.1 Proposer agrees to abide by all applicable State and Federal laws and regulations concerning the handling and disclosure of private and confidential information concerning individuals and corporations as to inventions, copyrights, patents and patent rights.
- 3.2 The proposer agrees to hold the Owners harmless from any claims resulting from the proposer's unlawful disclosure or use of private or confidential information.
- 3.3 Proposer agrees to comply with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and implementing regulations pertaining to confidentiality of health information.
  1. If applicable to the work requested a sample "Business Associate Contract" will be included, which will be part of the contract and incorporated by this reference.

**4. PROPOSER'S REPRESENTATION**

- 4.1 Each proposer by signing and submitting an offer, represents that he/she has read and understands the proposal documents, and the offer has been made in accordance therewith.
- 4.2 Each offer represents the proposer is familiar with the local conditions under which the work will take place and has correlated observations with the RFP requirements

**5. INDEPENDENT PRICE DETERMINATION**

- 5.1 By signing and submitting this RFP, the proposer certifies that the prices offered have been arrived at independently, without consultation, communication or agreement, for the purpose of restricting competition, with any other proposer competitor; unless otherwise required by law, the prices which have been quoted in this offer have not been knowingly disclosed by the proposer prior to RFP opening directly or indirectly to any other competitor; no attempt has been made, or will be made, by the proposer to induce any person or firm to submit, or not to submit, a response for the purpose of restricting competition.

**6. SPECIFICATION CLARIFICATION**

- 6.1 Proposers shall promptly notify the Purchasing Agent of any ambiguity, inconsistency or error which they may discover upon examination of specification documents.
- 6.2 Proposers desiring clarification or interpretation of the specification documents shall make a written request which must reach the Purchasing Agent at least seven (7) calendar days prior to date and time for response receipt.
- 6.3 Interpretations, corrections and changes made to the specification documents will be made by electronic addenda.
- 6.4 Oral interpretations/changes to Specification Documents made in any other manner than written form, will not be binding on the Owners; proposers shall not rely upon oral interpretations.

## **7. ADDENDA**

- 7.1 Addenda are instruments issued by the Owners prior to the date for receipt of offers which modify or interpret the specification document by addition, deletion, clarification or correction.
- 7.2 Changes made to the specification documents will be made by electronic addenda to all bidders via e-mail notice.
- 7.3 No addendum will be issued later than forty-eight (48) hours prior to the date and time for receipt of offers, except an addendum withdrawing the RFP, or addendum including postponement.
- 7.4 Proposers shall verify addendum receipt electronically prior to bid closing or RFP may be rejected.

## **8. ANTI-LOBBYING PROVISION**

- 8.1 During the period between the advertised date and the contract award, bidders, including their agents and representatives, shall not directly discuss or promote their proposal with any member of the City or County Staff or officers except in the course of Owner-sponsored inquiries, briefings, interviews, or presentations, unless requested by the Owners.

## **9. SITE VISITATION**

- 9.1 Proposers shall inform themselves of the conditions under which work is to be performed, including: site of work, the structures or obstacles which may be encountered and all other relevant matters concerning work performance.
- 9.2 The proposer will not be allowed any extra compensation by or for any condition which he/she might fully have informed themselves of prior to submitting the offer.

## **10. EVALUATION AND AWARD**

- 10.1 The signed proposal shall be considered an offer on the part of the proposer. Such offer shall be deemed accepted upon issuance by the Owners of purchase orders, contract award notifications, or other contract documents appropriate to the work.
- 10.2 No offer shall be withdrawn for a period of ninety (90) calendar days after the time/ date established for receiving offers, and each proposer agrees in submitting an offer.
- 10.3 **Fee envelopes MAY be opened** and evaluated as part of the criteria for ranking interested proposers.
- 10.4 The RFP process is designed to be a competitive negotiation platform, where price is not required to be the sole determinative factor; also the Owners have the flexibility to negotiate with a select firm or selected firms to arrive at a mutually agreeable relationship.
- 10.5 A committee will be assigned the task of reviewing the proposals received.
  - 1. The committee may request documentation from Proposer(s) of any information provided in their proposal response, or require the Proposer to clarify or expand qualification statements.
  - 2. The committee may also require a site visit and/or verbal interview with a Proposer or select group of Proposers to clarify and expand upon the proposal response.
- 10.6 The RFP will be awarded to the most responsible proposer whose proposal will be most advantageous to the Owners, and deemed to best serve Owners' requirements.
- 10.7 The Owners reserve the right to accept or reject any or all offers, parts of offers; request rebids; waive irregularities and technicalities in offers; such as shall best serve the requirements and interests of the Owners.

## **11. TERMINATION/ASSIGNMENT**

- 11.1 The Owners may terminate the Contract if the Contractor:
  - 1. Refuses or fails to supply enough properly skilled workers or proper equipment to satisfactorily provide/ complete the work as requested.
  - 2. Disregards laws, ordinances, or regulations or orders of a public authority having jurisdiction over the Contract.
  - 3. Otherwise commits a substantial breach of any provision of the Contract Document.
- 11.2 *By mutual agreement both parties of the contract agreement*, upon receipt and acceptance of not less than a thirty (30) calendar days written notice, the contract may be terminated on an agreed upon date, prior to the end of the contract period, without penalty to either party.
  - 1. Upon any such termination, the Contractor agrees to waive any claims for damages, including loss of anticipated profits, on account thereof, and as the sole right and remedy of the Contractor, the Owners shall pay Contractor in accordance with this section.
  - 2. Upon such termination, the obligations of the Contract shall continue as to options of the work already performed and as to bona fide obligations the Contractor assumed prior to the date of termination.
- 11.3 In the event of any proceedings by or against either party, voluntary or involuntary, in bankruptcy or insolvency, or for the appointment of a receiver or trustee for the benefit of creditors, of the property of the Contractor, the Owners may cancel this contract or affirm the contract and hold the Contractor responsible for damages.
- 11.4 The contract established as a result of this RFP process shall not be transferred to/or assigned without prior written consent of the Owners.

## **12. INDEMNIFICATION**

- 12.1 The proposer shall indemnify and hold harmless the Owners, its members, its officers and employees from and against all claims, damages, losses, and expenses, including, but not limited to attorney's fees arising out of or resulting from the performance of the contract, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property other than goods, materials and equipment furnished under this contract, including the loss of use resulting therefrom; is caused in whole or in part by any one of them or anyone for whose acts made by any one of them or anyone for whose acts made by any of them may be liable, regardless of whether or not it is caused by a party indemnified hereunder.

- 12.2 In any and all claims against the Owners or any of its members, officers or employees by an employee of the proposer, any subcontractor, anyone directly or indirectly employed by any of them or by anyone for whose acts made by any of them may be liable, the indemnification obligation under paragraph 9.1 shall not be limited in any way by any limitation of the amount or type of damages, compensation or benefits payable by or for the proposer or any subcontractor under worker's or workmen's compensation acts, disability benefit acts or other employee benefit acts.

### **13. TERMS OF PAYMENT**

- 13.1 Unless other specification provisions state otherwise, payment in full will be made by the Owners within thirty (30) calendar days after all labor has been performed and all equipment or other merchandise has been delivered, and all such labor and equipment and other materials have met all contract specifications.

### **14. LAWS**

- 14.1 The Laws of the State of Nebraska shall govern the rights, obligations, and remedies of the Parties under this proposal and any agreement reached as a result of this process.

### **15. LIVING WAGE**

- 15.1 The bidders agree to pay all employees employed in the performance of this contract, a base wage of not less than the City Living Wage per Section 2.81 of the Lincoln Municipal Code. This wage is subject to change every July.

### **16. AFFIRMATIVE ACTION**

- 16.1 The City of Lincoln-Lancaster County Purchasing Division provides equal opportunity for all bidders and encourages minority businesses and women's business enterprises to participate in our bidding process.

### **17. TAXES AND TAX EXEMPT CERTIFICATE**

- 17.1 The Owners are generally exempt from any taxes imposed by the State or Federal Government. A Tax Exemption Certificate will be provided as applicable.
- 17.2 The Water Division of the City of Lincoln is taxable per Reg. 066.14A and no exemption certificate will be issued.

### **18. CITY AUDIT ADVISORY BOARD**

- 18.1 All parties of any City agreement shall be subject to audit pursuant to Chapter 4.66 of the Lincoln Municipal Code and shall make available to a contract auditor, as defined therein, copies of all financial and performance related records and materials germane to the contract/purchase order, as allowed by law.

### **19. E-VERIFY**

- 19.1 In accordance with Neb. Rev. Stat. 4-108 through 4-114, the contractor agrees to register with and use a federal immigration verification system, to determine the work eligibility status of new employees performing services within the state of Nebraska. A federal immigration verification system means the electronic verification of the work authorization program of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. 1324 a, otherwise known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee pursuant to the Immigration Reform and Control Act of 1986. The Contractor shall not discriminate against any employee or applicant for employment to be employed in the performance of this section pursuant to the requirements of state law and 8 U.S.C.A 1324b. The contractor shall require any subcontractor to comply with the provisions of this section. For information on the E-Verify Program, go to [www.uscis.gov/everify](http://www.uscis.gov/everify).

**Advertise 2 times  
Saturday, October 5, 2013 and  
Saturday, October 12, 2013**

**City of Lincoln/Lancaster County  
Purchasing Division  
NOTICE TO BIDDERS**

Sealed bids will be received by the Purchasing Agent of the City of Lincoln/Lancaster County, Nebraska **BY ELECTRONIC BID PROCESS** until: **12:00 pm, Wednesday, October 23, 2013** for providing the following:

**Waste & Recyclable Collection Services  
Bid No. 13-304**

***A Pre-bid meeting will be held Thursday, October 10, 2013 at 3:00 p.m., at Theresa Street Wastewater Treatment Plant, 2400 Theresa Street, Lincoln, NE. All interested Vendors are strongly encouraged to attend.***

Bidders must be registered on the City/County's E-Bid site in order to respond to the above Bid. To Register go to: [lincoln.ne.gov](http://lincoln.ne.gov) (type: e-bid - in search box, then click "Supplier Registration")

Questions concerning this bid process may be directed to City/County Purchasing at (402) 441-7417 or (402) 441-7416 or [purchasing@lincoln.ne.gov](mailto:purchasing@lincoln.ne.gov)



**ACORD™****CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

1/08/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>INSPRO Insurance</b> <b>P.O. Box 6847</b> <b>Lincoln, NE 68506</b> <b>402 483-4500</b>		<b>CONTACT NAME:</b> Jennifer Trevarrow <b>PHONE (A/C, No, Ext):</b> 402-484-4895 <b>FAX (A/C, No):</b> 402-483-7977 <b>E-MAIL ADDRESS:</b> jtrevarrow@insproins.com	
<b>INSURED</b> <b>Palmer &amp; Sons Refuse, Inc.</b> <b>3121 W Elgin Ave</b> <b>Lincoln, NE 68522-2829</b>		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Columbia Insurance Company <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			<b>CMPNE0000013822</b>	<b>03/13/2013</b>	<b>03/13/2014</b>	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS <input checked="" type="checkbox"/> Drive Oth Car			<b>CAPNE0000013822</b>	<b>03/13/2013</b>	<b>03/13/2014</b>	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$10000			<b>CUPNE0000013822</b>	<b>03/13/2013</b>	<b>03/13/2014</b>	EACH OCCURRENCE \$1,000,000 AGGREGATE \$1,000,000 \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	<b>WCPNE0000013822</b>	<b>03/13/2013</b>	<b>03/13/2014</b>	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$500,000 E.L. DISEASE - EA EMPLOYEE \$500,000 E.L. DISEASE - POLICY LIMIT \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

RE: Bid No. 13-304

\*\* Supplemental Name \*\*

Shredding Solutions, Inc.

Palmer Properties LLC

Midland Recycling LLC

(See Attached Descriptions)

**CERTIFICATE HOLDER****CANCELLATION**

City of Lincoln  
 555 S 10th St  
 Lincoln, NE 68501

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*James D. Mifflin*

## DESCRIPTIONS (Continued from Page 1)

Michael C. Palmer

City of Lincoln and Lancaster County and Lincoln/Lancaster County Public Building Commission are listed as additional insured in regards to General Liability.